PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/01/2022	Prepared by	Ramya	Serial no.	1511
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	10.01.2022	PO/WO No.	84365	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21457	12.01.2022	9,423.48	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,423.48
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102203	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,423.48
Amount E – PO / WO value:	9,423.48
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/01/2022
Remarks:	— final Bill —

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	20/01/2021				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21457
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	12-01-2022
	PO No.	84365
	PO Date.	10-01-2022
	Req ID	72759
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	07-01-2022
	Loc Req No	141006

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4781 - Electrical - wires - A1 Service Wire - 3/20 -		300	15.00	4,500.00	18	810.00
2	4782 - Electrical - wires - A1 service Wire - 7/20 -	85446020	200	17.43	3,486.00	18	627.48
3							
4							
5							
6							
7							
8							
9							
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IGST	CGST	SGST				
			Total Taxable Amount	7,986.00		1,437.48
	718.74	718.74	Total Invoice Amount		9,423.48	

Rupees : Nine Thousand Four Hundred Twenty Three and Paise Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 8966
Date: 12/01
Sign:
R.R. DIST.

 20-01-2022 1:55:54 PM

Purchase Order

84365
08.01.22 11:42:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000..
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84365	141006
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	300.00	15.00	0.00	18.00	5,310.00
2	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	200.00	17.43	0.00	18.00	4,113.48
					Total Order Value . . .	**9,423.48**

Rupees : Nine Thousand Four Hundred Twenty Three and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for site electrical and misc work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact - -

Requisition Form

Company Name:	MMR Kowkur llp	Date:	07-01-2022
Site & Phase :	GHT	Time:	16:40
Supplier		Req. No.	141006
Material required before date: 10-01-2022		ID No.	72759

No	Description	Size	Quantity	Units	Inward No	Date
1	Service wire	3/20	03	Bundles		
2	Service wire	7/20	02	Bundles		
3						
4						
5	84365					
6						
7						
8				APPROVED		
9				11 JAN 2022		
10						
11				MINISH PARIKH MANAGER PROCUREMENT		

Remarks: - For Site electrical&misc work purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	07-01-2022	Sign. & Date	07-01-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3	DC No.	18384
	DC Date	12-01-2022
	PO No.	84365
	PO Date	10-01-2022
	Req ID	72759
	Req Date	07-01-2022
	Loc Req No	141006

#	Description of Goods	HSN/SAC	Qty
1	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts		300
2	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	85446020	200
3			
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INWARD
Inward No: 1958 Dt: 12/01/22
MRN No: 102203 Dt: 13/01/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:12

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 76919
Date: 12/01
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction