PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/1/22	Prepared by	T.D. Mung	Serial no.	1485
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MHPL	Project	S00-III	HO received date	
PO/WO date	22/12/21	PO/WO No.	83816	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21100	22/12/21	3,929-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,929-00

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	101022	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,929-00
Amount E – PO / WO value:	3,929-00
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mung				
Sign:	[signature]	[signature]			
Date	20/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21100
Modi Housing Pvt Ltd	Invoice Date.	22-12-2021
GVSH, Sy no, 11,12,14,15,16,17,18, & 294,, Hyderabad,	PO No.	83816
	PO Date.	22-12-2021
	Req ID	71043
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	10-11-2021
	Loc Req No	185060

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3514 - Computers and Peripherals - Memory card -		6	555.00	3,330.00	18	599.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,330.00	599.40
	299.70	299.70	Total Invoice Amount	3,929.40	

Rupees : Three Thousand Nine Hundred Twenty Nine and Paise Fourty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88890 Date: 22/12 Sign: L

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 22-Dec-21 12:18:28 PM

83816

5:35:00

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details				
Summit Sales LLP		**Doc No**	83816	185060
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		**Doc Date**	22-12-2021	
		Quote No	nil	
GSTIN 36ACQFS2044C1Z7		**Quote Date**	22-12-2021	
040-66335551	9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3514 - Computers and Peripherals - Memory card - other - nos	6.00	555.00	0.00	18.00	3,929.40
	Total Order Value . . .					**3,929.40**

Rupees : Three Thousand Nine Hundred Twenty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Sandisk 64 GB Memory card, Sandisk
Payment Terms	After delivery
Tax	Included in the above price
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for security room , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

1446

Requisition Form

		Date:	10-11-21
..HPLSOV -III		Time:	10.00
		Req. No.	185060
..d before date:	15-11-21	ID No.	71043

	Description	Size	Quantity	Units	Inward No	Date
1	Memory card	64gb	06	Nos		
	83816					

Remarks: - For security room Cameras purpose

APPROVED
11 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	Meenakshi	Approved by	
Sign.& Date	10-11-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Housing Pvt Ltd

GVSH, Sy no. 11,12,14,15,16,17,18, & 294,, Hyderabad,

GSTIN : 36AADCM5906D2Z0

DC No.	18047
DC Date.	22-12-2021
PO No.	83816
PO Date	22-12-2021
Req ID	71043
Req Date	10-11-2021
Loc Req No	185060

	Description of Goods	HSN/SAC	Qty
1	3514 - Computers and Peripherals - Memory card - other - nos		6
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD WITH TIME:		
25	Inward No. 165 Dt: 22/12/21		
26	MRN No: 101022 Dt: 22/12/21		
27	Received By Sign:		
28			
29	MHPL-SOV-PART-III		
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 76405 Date: 23/12 Sign: L