PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 20/1/22 | Prepared by | T.D. Nprem | Serial no. | 1455 |
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | SOVLLP | Project | SOV-IX | HO received date | |
| PO/WO date | 3/1/22 | PO/WO No. | 84154 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 2154 | 17/1/22 | 1,770-00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,770-00 |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 102317 | Proof of delivery matches MRN: ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,770-00 |
| Amount E – PO / WO value: | 1,770-00 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 24/1/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | T.D. Nprem | APPROVED | | | |
| Sign: | | 20 JAN 2022 | | | |
| Date | 20/1/22 | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy



**Customer Details**

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

PAN ADBFS3288A

| | |
|---|---|
| Invoice No. | 21521 |
| Invoice Date. | 17-01-2022 |
| PO No. | 84154 |
| PO Date. | 03-01-2022 |
| Req ID | 72495 |
| Req Date | 28-12-2021 |
| Loc Req No | 183820 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2156 - Carpentry - hardware - S.S. Screws - other - 32x8 | | 10 | 150.00 | 1,500.00 | 18 | 270.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 135.00 | 135.00 | Total Taxable Amount | 1,500.00 | 270.00 |
| | | | Total Invoice Amount | 1,770.00 | |

Rupees : One Thousand Seven Hundred Seventy Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 59743
Date: 12/01
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

# Purchase Order

 19-01-2022 16:39:50

84154

5:44:07

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 84154 | 183820 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 03-01-2022 | |
| | **Quote No** | nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-01-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts<br>*32x8* | 10.00 | 150.00 | 0.00 | 18.00 | 1,770.00 |
| | | | | | **Total Order Value . . .** | **1,770.00** |

Rupees : One Thousand Seven Hundred Seventy Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of "Prince' / 'Sudhakar' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order villa no- 119,120,121, purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form - Door Frames

| | | | |
|---|---|---|---|
| Company | Silver Oak Villas LLP-III | Site & Phase | SOV-III |
| Req. no. | 183820 | Req. Date | 28-12-2021 |
| Material required before | Urgent | ID no. | 72495 |
| Prepared by: | B.Meenakshi | Approved by (sign): | |
| Flat / Block no: | Villa no119,120,121 | | |
| Material :- | Door Frames (Wpc) | | |
| Type A 1210 Sft 3BHK Order Value: | 3 Villas | | |
| Type B 1010 Sft 2BHK Order Value: | 0 Villas | | |
| Electrical duct doors | 0 | | |

| S No. | Item Description | Units | Qty required for Type B 1210 Sft 3BHK flat | Qty required for Type A 1210 Sft 3BHK flat | Type B 1010 2BHK flats requirement | Type A 1210 Sft3 BHK flats requirement | Quantity required | Qty Available at site - full frames | Balance Qty to be ordered |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Main door frame 7' x 3'6" with threshold | Nos | 1.00 | 0.00 | 0.00 | 3.00 | 3.00 | 0.00 | 3.00 |
| 2 | Door frame 7' 3"x 3' without threshold | Nos | 4.00 | 0.00 | 0.00 | 3.00 | 12.00 | 0.00 | 12.00 |
| 3 | Door frame 7' 3" x 2'6" without threshold | Nos | 6.00 | 0.00 | 0.00 | 3.00 | 18.00 | 0.00 | 18.00 |
| 4 | Door frame 7' x 3' with threshold | Nos | 2.00 | 0.00 | 0.00 | 3.00 | 6.00 | 0.00 | 6.00 |
| 5 | Door frame 7' x 2'6" with threshold | Nos | 3.00 | 0.00 | 0.00 | 3.00 | 9.00 | 0.00 | 9.00 |
| | Total | | 16.0 | | | | 48.00 | 0.00 | 48.00 |

| S No. | Item Description | Units | Quantity required | Qty Available at site - extra pieces | Balance Qty to be ordered | Qty in cft | Inward No | Date |
|---|---|---|---|---|---|---|---|---|
| 1 | Main door side 7' 3" X 5" X 3" | Nos | 6.00 | 0.00 | 6.00 | 4.46 | | |
| 2 | Main door top /bottom 4' X 5" X 3" | Nos | 6.00 | 0.00 | 6.00 | 2.46 | | |
| 3 | Other door sides 7' 3" X 4" X 2 1/2" | Nos | 72.00 | 0.00 | 72.00 | 35.83 | | |
| 4 | Other door top / bottom 3' X 4" X 2 1/2" | Nos | 18.00 | 0.00 | 18.00 | 3.71 | | |
| 5 | Other door top / bottom 3' 6" X 4" X 2 1/2" | Nos | 24.00 | 0.00 | 24.00 | 5.77 | | |
| 6 | Other door sides 5' X 4" X 2 1/2" | Nos | 18.00 | 0.00 | 18.00 | 0.52 | | |
| 7 | Other door top / bottom 2'6" X 4" X 2 1/2" | Nos | 18.00 | 0.00 | 18.00 | 0.31 | | |
| 8 | Fish Tail Holdfast | Nos | 0.00 | 0.00 | 0.00 | | | |
| 9 | SS Screw 32X 8 MM | packets | 10.00 | 0.00 | 10.00 | | | |
| 10 | SS Screw 100X 8 MM | Box | 5.00 | 0.00 | 5.00 | | | |
| | Total | | 177.0 | 0.0 | 177.0 | 53.1 | | |

Note: Round of nails to the nearest kg.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18434 |
|---|---|---|
| Silver Oak Villas LLP | DC Date | 17-01-2022 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 84154 |
| | PO Date. | 03-01-2022 |
| | Req ID | 72495 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 28-12-2021 |
| | Loc Req No | 183820 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts | | 10 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
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| 26 | 1582 17/1/22 | | |
| 27 | 1023/7 17/1/22 | | |
| 28 | | | |
| 29 | | | |
| 30 | SILVER OAK VILLAS PART-III | | |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 76999 Date: 18/01 Sign:

Authorised signatory