PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/1/22	Prepared by	T.D. Mulling	Serial no.	1458
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SDV LLP	Project	SDV - IX	HO received date	
PO/WO date	29/12/21	PO/WO No.	840416	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21231	30/12/21	5229-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,229-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 101460	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,229-00
Amount E – PO / WO value:	5,168-00
Amount F – Difference (A – E):	61-00
Quantity received as per PO /WO	☐ Yes ☑ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mulling				
Sign:	[signature]	20 JAN 2022			
Date	20/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	21231
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	30-12-2021
	PO No.	84040
	PO Date.	29-12-2021
	Req ID	72470
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	28-12-2021
	Loc Req No	183814

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	100	9.00	900.00	18	162.00
2	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.25	1,018.50	28	285.18
3	10099 - Plumbing - CPVC - CPVC Solutions - NA -	35061000	5	223.00	1,115.00	18	200.70
4	4585 - Electrical - other - Insulation tape - NA - nos	8546	100	10.00	1,000.00	18	180.00
5	7261 - Plumbing - PVC - Rubber Lubricant - 250gms		6	52.00	312.00	18	56.16
6							
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IGST	CGST	SGST	Total Taxable Amount	4,345.50	884.04
	442.02	442.02	Total Invoice Amount	5,229.54	

Rupees : Five Thousand Two Hundred Twenty Nine and Paise Fifty Four Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89040 Date: 31/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

84040

Page(s) 1 Of 1 29-12-2021 15:11:21

5:44:06

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84040	183814
	Doc Date	29-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	100.00	9.00	0.00	18.00	1,062.00
2	6549 - Paints - White Cement - 25kgs - bags	2.00	509.25	0.00	28.00	1,303.68
3	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	5.00	223.00	0.00	18.00	1,315.70
4	4585 - Electrical - other - Insulation tape - NA - nos	100.00	10.00	0.00	18.00	1,180.00
5	7261 - Plumbing - PVC - Rubber Lubricant - 250gms - nos	5.00	52.00	0.00	18.00	306.80
					Total Order Value . . .	**5,168.18**

Rupees : Five Thousand One Hundred Sixty Eight and Paise Eighteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 30/12/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	28-12-21
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183814
Material required before date:	urgent	ID No.	72470

No	Description	Size	Quantity	Units	67818	Date
1	Sponges		100	Nos		
2	White cement		50	Kgs		
3	Cpvc Solvent 84040	250ml	10	Nos		
4	Lubricant		5	Nos		
5	Insulation taps		5	Boxs		
6						
7						
8						
9						
10						

Remarks: - For site use purpose

APPROVED
30 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	28-12-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18160
Silver Oak Villas LLP	DC Date.	30-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84040
	PO Date.	29-12-2021
	Req ID	72470
GSTIN : 36ADBFS3288A2Z7	Req Date	28-12-2021
	Loc Req No	183814

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	100
2	6549 - Paints - White Cement - 25kgs - bags	2523	2
3	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	35061000	5
4	4585 - Electrical - other - Insulation tape - NA - nos	8546	100
5	7261 - Plumbing - PVC - Rubber Lubricant - 250gms - nos		6
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INWARD WITH TIME: 13:60
Inward No: 1533 Dt: 30/12/21
MRN No: 101460 Dt: 30/12/21
Received By: Sign:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 76581
Date: 31/12
Sign:
R.R. DIST.