

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		19/01/2022		Prepared by		Ramya		Serial no.		1446	
Supplier name		Summit Sales LLP						HO inward no.			
Firm/Company		Vista Homes		Project		Vista Homes		HO received date			
PO/WO date		04.01.2022		PO/WO No.		84228		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	21357			05.01.2022			531.00			☐ Yes ☐ No	
2.										☐ Yes ☐ No	
3.										☐ Yes ☐ No	
4.										☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):									531.00		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		102208				Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges									—		
Amount C – Other Debits :									—		
Amount D (D=A+B-C) – Amount to be credited to the supplier:									531.00		
Amount E – PO / WO value:									531.00		
Amount F – Difference (A – E):											
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				24.01.2021							
Remarks: — Final Bill —											
Approved by		Purchase Officer		Purchase Manager		MD		Accountant		Accounts Manager	
Name:		Ramya									
Sign:											
Date		19.01.2022									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	21357		
Vista Homes Kapra, Opp to MRR School, Ecil SY.no.193 GSTIN : 36AAGFV2068P1ZJ PAN AAGFV2068P				Invoice Date.	05-01-2022		
				PO No.	84228		
				PO Date.	04-01-2022		
				Req ID	72649		
				Req Date	04-01-2022		
				Loc Req No	180907		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3511 - Computers and Peripherals - Key board - NA -	84716040	1	450.00	450.00	18	81.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
40.50				40.50		40.50	
Total Taxable Amount				450.00		81.00	
Total Invoice Amount				531.00			
Rupees : Five Hundred Thirty One Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

04-01-2022 15:55:38



5:44:07

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	84228	180907
Doc Date	04-01-2022	
Quote No	Nil	
Quote Date	04-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3511 - Computers and Peripherals - Key board - NA - nos	1.00	450.00	0.00	18.00	531.00
Total Order Value . . .					531.00
Rupees : Five Hundred Thirty One Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery of material and production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: Mr. Khader - 7893844733

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** 1yr.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Vista Homes**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Requisition Form

Company Name:		Vista Homes		Date:		04.01.2022	
Site & Phase :		Vista Homes		Time:		12:30	
Supplier:				Req. No.		180907	
Material required before date:		08.01.22		ID No.		72649	

No	Description	Size	Quantity	Units	Inward No	Date
1	Extension board		02	No's		
2	Keyboard		01	No's		
3						
4						
5						
6	84228					
7						
8						
9						
10						
11						

Remarks: For sales and site office use purpose.

Prepared By	Sanketh	Approved by	
Sign. & Date	04.01.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Requisition Form

Company Name:		Vista Homes		Date:			
Site & Phase :		Vista Homes		Time:			
Supplier		-		Req. No.			
Material required before date:		●		ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For site use purpose

Prepared By	T.Madhu	Approved by	
Sign. & Date	22.06.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

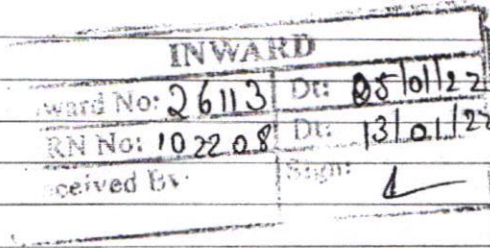
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-01-2022

Customer Details	DC No.	18286
Vista Homes	DC Date.	05-01-2022
Kapra, Opp to MRR School, Ecil	PO No.	84228
SY.no.193	PO Date.	04-01-2022
GSTIN : 36AAGFV2068P1ZJ	Req ID	72649
	Req Date	04-01-2022
	Loc Req No	180907

	Description of Goods	HSN/SAC	Qty
1	3511 - Computers and Peripherals - Key board - NA - nos	84716040	1
2			
3			
4			
5			
6			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction