PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	20/1/22	Prepared by	Sneha	Serial no.	1555
Supplier name	Reflections electricals pvt ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	18/12/21	PO/WO No.	83734	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3442	28/12/21	48,958/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	48,958/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	101435.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	48,958/-
Amount E – PO / WO value:	48,958.20/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	Prabhakar			
Sign:	Sneha	[signature]			
Date	20/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 JAN 2022
P. PRABHAKAR
Sr. MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP
Site : Cherlapally
Hyd.

Date: 28/12/21 No.: 849

Invoice No.............. No.of Cases .... Date.............. Way Bill No..............

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Ref : PO No. 83734/168267 dt. 18.12.21				
1)	MCB 10A SPC	48	Nos		Inv. No: 3442
2)	Isolator 40A FP	36	Nos		
3)	6A Socket B1212	300	Nos		28/12/21

INWARD
Inward No: 17456 Dt: 29/12/21
MRN No: 101435 Dt: 29/12/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 76533 Date: 30/12 Sign:

Received the above material in Good condition
7337528678

Received by

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

(80)

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3442**	Dated **28-Dec-2021**
	Delivery Note **849**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3442 dt. 28-Dec-2021**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **83734/169267**	Dated **18-Dec-2021**
	Dispatch Doc No.	Delivery Note Date **28-Dec-2021**
	Dispatched through	Destination
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**MCB 10A SP C Curve WM10ASPC**	853650	18 %	**48.0000 nos**	105.00	nos	**5,040.00**
2	**Isolator 40A FP WMISO40AFP**	853650	18 %	**36.0000 nos**	450.00	nos	**16,200.00**
3	**Venia Socket 6A B1212**	853669	18 %	**300.0000 nos**	67.50	nos	**20,250.00**
							41,490.00
	OUTPUT CGST						**3,734.10**
	OUTPUT SGST						**3,734.10**
	Less : ***Rounding Off***						**(-)0.20**
	Total			**384.0000 nos**			**₹ 48,958.00**

INWARD
Inward No: 17456 Dt: 29/12/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 89060 Date: 30/12

Amount Chargeable (in words) *E. & O.E*

INR Forty Eight Thousand Nine Hundred Fifty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853650	21,240.00	9%	1,911.60	9%	1,911.60	3,823.20
853669	20,250.00	9%	1,822.50	9%	1,822.50	3,645.00
Total	**41,490.00**		**3,734.10**		**3,734.10**	**7,468.20**

Tax Amount (in words) : **INR Seven Thousand Four Hundred Sixty Eight and Twenty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 20-01-2022 12:34:31 PM

83734
15.12.21 11:28:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	83734	169267
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	18-12-2021	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	14-12-2021	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4603 - Electrical - other - MCB - 10Amps - nos	48.00	105.00	0.00	18.00	5,947.20
2	4798 - Electrical - other - FP Isolator - NA - nos	36.00	450.00	0.00	18.00	19,116.00
3	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	67.50	0.00	18.00	23,895.00
					Total Order Value . . .	**48,958.20**

Rupees : Fourty Eight Thousand Nine Hundred Fifty Eight and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replinishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	14-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169267
Material required before date:		ID No.	72144

S.No	Description	Size	Quantity	Units	Inward No	Date
1	MCB 83734.	10amps	48	Nos		
2	4 pole isolater	40amps	36	Nos		
3	Socket	6amps	300	Nos		
4	Gate Light square 83735		30	Nos		

Remarks: For Stock replenishing Purpose			
Prepared By	Bhavani		
Sign.& Date	14-12-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
14 DEC 2021
SOHAM MODI
MANAGING DIRECTOR