

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 20/01/22		Prepared by: Janaki		Serial no. 1529	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: Modineality		Project: GMR		HO received date	
PO/WO date: 31/12/21		PO/WO No. 84114		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21307	04/01/22	2,377/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills' total (Excluding Transport & Hamali Charges):				2,377/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 101751		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,377/-	
Amount E – PO / WO value:				2,377/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		24/01/22			
Remarks: final Bill.					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Janaki				
Sign:	Janaki	20 JAN 2022			
Date	20/01/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21307	
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP							

Rupees : Two Thousand Three Hundred Seventy Seven Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#S-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNE: 36ACQFS2044C1Z7

10/01/2022

Customer Details

Modi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NEC Railway Over Bridge, 500076

DC No 18236
DC Date 04-01-2022
PO No 84114
PO Date 31-12-2021
Req ID 72549
Req Date 30-12-2021
Loc Req No 192610

GSTIN 36AAEFM1459R1ZP

Description of Goods

	HSN/SAC	Qty
1 4009 - Consumables - Coconut Broom - other - nos	9603	20
2 4080 - Consumables - Bombay Brooms - Other - Nos	9603	100
3 4057 - Consumables - Sponges - NA - nos	3921	100

INWARD
MODI REALTY MALLAPUR LLP
Ward No 7139 Dt 20/01/22
MRN No 10175 Dt 05/01/22
Received By... Sign...

for Summit Sales LLP

Signature

Subject to Hyderabad Jurisdiction