

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 19.01.2022		Prepared by: Ramya		Serial no. 1448	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: Vista Homes		Project: Vista Homes		HO received date	
PO/WO date: 06.01.2022		PO/WO No. 84285		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21499	13.01.2022	1,709.98	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,709.98	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 102239		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,709.98	
Amount E – PO / WO value:				2,099.38	
Amount F – Difference (A – E):				389.4	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☒ Short received ☐ Part received			
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other			
Payment – due date		24.01.2022			
Remarks: — Part Bill —					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ramya				
Sign:					
Date	19.01.2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21499	
Vista Homes Kapra, Opp to MRR School, Ecil SY.no.193 GSTIN : 36AAGFV2068P1ZJ							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

06-01-2022 12:55:09



5:44:07

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	84285	180908
Doc Date	06-01-2022	
Quote No	Nil	
Quote Date	06-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3.00	86.00	0.00	18.00	304.44
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	3.00	76.00	0.00	18.00	269.04
3 4022 - Consumables - Dettol - NA - nos	3.00	86.00	0.00	18.00	304.44
4 4000 - Consumables - Acid - NA - ltrs	3.00	21.00	0.00	18.00	74.34
5 4014 - Consumables - Colin - 500ml - nos	3.00	88.00	0.00	18.00	311.52
6 4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
7 4066 - Consumables - Water bottle - NA - nos 1ltrs	6.00	55.00	0.00	18.00	389.40
8 4003 - Consumables - Bombay Broom - Big - nos	5.00	68.00	0.00	0.00	340.00

Total Order Value . . .**2,099.38**

Rupees : Two Thousand Ninty Nine and Paise Thirty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: Mr. Khader - 7893844733

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.**Completion Date** NilFor **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Part Bill
B.No: 1,709.98
Amount: 2,099.38
Balamt: 389.4

Purchase Order

Page(s) 2 Of 2

06-01-2022 12:55:09

Original / Office Copy / Purchase Div.Copy

Measurement

Nil

Security

Nil

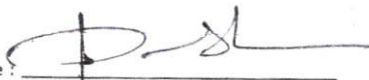
Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Vista Homes**

Authorised Signatory

Name :



Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : / /

Requisition Form

Company Name:		Vista Homes		Date:		04.01.2022	
Site & Phase :		Vista Homes		Time:		16:30	
Supplier:				Req. No.		180908	
Material required before date:		08.01.22		ID No.		72667	

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol		03	No's		
2	Harpic		03	No's		
3	Dettol hand wash		03	No's		
4	Acid		03	No's		
5	colin		03	No's		
6	Vim bar		03	No's		
7	Water bottles	1ltr	06	No's		
8	Bombay brooms	big	05	No's		
9						
10						
11						

Remarks: For sales and site office use purpose.

Prepared By	Sanketh	Approved by	
Sign. & Date	04.01.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Requisition Form

Company Name:		Vista Homes		Date:			
Site & Phase :		Vista Homes		Time:			
Supplier		-		Req. No.			
Material required before date:		●		ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For site use purpose

Prepared By	T.Madhu	Approved by	
Sign. & Date	22.06.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

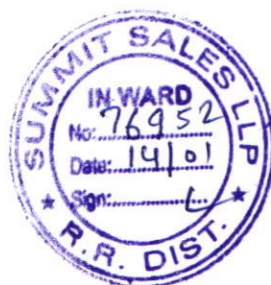
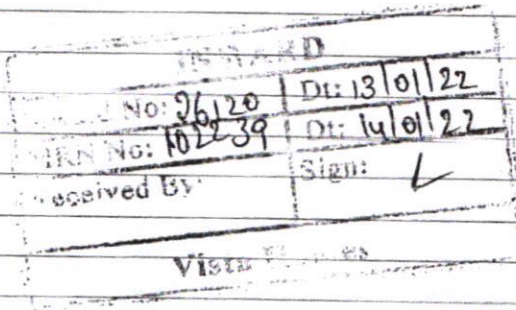
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-01-2022

Customer Details	DC No.	18415
Vista Homes	DC Date.	13-01-2022
Kapra, Opp to MRR School, Ecil	PO No.	84285
	PO Date.	06-01-2022
SY.no.193	Req ID	72667
	Req Date	04-01-2022
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180908

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	3
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	3
3	4022 - Consumables - Dettol - NA - nos	3401	3
4	4000 - Consumables - Acid - NA - ltrs	2806	3
5	4014 - Consumables - Colin - 500ml - nos	3402	3
6	4065 - Consumables - Vim bar - NA - nos	3405	2
7	4003 - Consumables - Bombay Broom - Big - nos	9603	5
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction