PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 20/01/2022 | Prepared by | MINISH. | Serial no. | 1486 |
| Supplier name | Industrial Equipment Centre | | | HO inward no. | |
| Firm/Company | GVDC | Project | Genopoli's | HO received date | |
| PO/WO date | 19/10/2021 | PO/WO No. | 81769. | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 2175 | 06/01/2022 | 14,160/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 14,160/- | |

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 102112 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 14,160/- |
| Amount E – PO / WO value: | 14,160/- |
| Amount F – Difference (A – E): | – NIL – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 100% Advance Paid RS/- 14,160/- |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | MD | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | | | | |
| Sign: | | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

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20 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**Tax Invoice** *(ORIGINAL FOR RECIPIENT)*

| | | |
|---|---|---|
| **INDUSTRIAL EQUIPMENT CENTRE**<br>(A Unit of Reliable Engg Products India Pvt Ltd)<br>5-5-65, G 14&15, S.A Trade Centre,<br>Ranigunj, Secunderabad - 500003<br>phone no.8008143951<br>GSTIN/UIN: 36AADCR2809N1Z3<br>State Name : Telangana, Code : 36<br>E-Mail : iec3951@gmail.com | Invoice No.<br>**BR/CR/2175** | Dated<br>**6-Jan-2022** |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref.<br>**GST/BR/PI/98** | Other Reference(s) |
| Buyer<br>**GV DISCOVERY CENTERS PRIVATE LIMITED**<br>Soham Mansion 5-4-187/3 and 4,2nd M G Road,Secunderabad<br>8919278620<br>GSTIN/UIN : 36AAHCG4940K1ZC<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**GST/BR/PI/98** | Dated<br>**20-Oct-2021** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **Trolley (18%)**<br>*DOUBLE WHEEL BARROW* | 84254900 | **2.000 Nos** | 6,000.00 | Nos | | **12,000.00** |
| | ***OUTPUT CGST*** | | | | | | **1,080.00** |
| | ***OUTPUT SGST*** | | | | | | **1,080.00** |
| | Total | | **2.000 Nos** | | | | **₹ 14,160.00** |

Amount Chargeable (in words) E. & O.E

**INR Fourteen Thousand One Hundred Sixty Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 84254900 | 12,000.00 | 9% | 1,080.00 | 9% | 1,080.00 | 2,160.00 |
| **Total** | **12,000.00** | | **1,080.00** | | **1,080.00** | **2,160.00** |

Tax Amount (in words) : **INR Two Thousand One Hundred Sixty Only**

*Remarks:*
PAYMENT TRANSFERRED IN ICICI BANK @Rs.14160/- DATE 03.11.2021 CHQNO.978252

Company's PAN : **AADCR2809N**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for INDUSTRIAL EQUIPMENT CENTRE

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST. IN WARD No: 29856 Date: 25/01 Sign:

INWARD 1065 Dt: 07/01/22
102112 Dt: 11/1/58
Ramjam
...ter Pvt. Ltd.

# Purchase Order

81769
18.10.21 2:06:32

 19-10-2021 14:56:19 C

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

| **Supplier Details** | | | | |
|---|---|---|---|---|
| Industrial Equipment Centre | | **Doc No** | 81769 | 13375 |
| 5-5-65, G-14, S.A. Trade Centre, Ranigunj, Sec.-3. | | **Doc Date** | 19-10-2021 | |
| | | **Quote No** | Nil | |
| **GSTIN** 36AADCR2809N1Z3 | 27717323 | **Quote Date** | 05-10-2021 | |
| 66383951/27717323 | 9849794847 | **SupplyType** | Supply | |

**Kind Attn : Mr. Huzefa**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 5200 - Equipment - machinery - Trolley - NA - Nos<br>*Wheel Barrow - 3'0 x 2'0 - 2 wheels* | 2.00 | 6,000.00 | 0.00 | 18.00 | 14,160.00 |
| | | | | | **Total Order Value . . .** | **14,160.00** |

Rupees : Fourteen Thousand One Hundred Sixty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | 100% as advance payment |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 3-4 days |
| **Delivery Location** | 119, 191 Synergy Square 1<br>-<br>Phone. - |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included by us |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 14,160/- to be pay vide cheque no. dt. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications,Damage is in suppliers account. Above order for site use. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

20/10/2021

Name : ____________

Accepted the above Terms And Conditions

For ***Industrial Equipment Centre***

Name : ____________

Date : __/__/____

1334

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | G. V. Discovery Centre | Date: | 14.10.2021 |
| Site & Phase : | SYNERGY 119,191 | Time: | 11:00 Hrs |
| | | Req. No. | 13375 |
| Material required before date: | Urgent | ID No. | 70335 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Wheel barrows with rubber wheels | std | 02 | nos | | |
| 3 | first aid kit | std | 04 | nos | | |
| 4 | Safety caution ribbon 81729 | std | 20 | bundels | | |
| 5 | Safety belts | std | 40 | nos | | |
| 6 | | | | | | |
| 7 | | | 81769 | | | |
| 8 | | | | | | |
| 9 | | | | | | |

Remarks:- for site use purpose

| | | | |
|---|---|---|---|
| Prepared By: | Vineetha reddy | Approved by | K.Narsing rao(for G.Rajesh babu) Rajesh |
| Sign.& Date | 14.10.2021 | Sign. & Date | 14.10.2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
20 OCT 2021
MINISH PARIKH
MANAGER PROCUREMENT