PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/1/22	Prepared by	T.D. Mprung	Serial no.	...162
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV - IX	HO received date	
PO/WO date	4/1/22	PO/WO No.	84216	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21581	18/1/22	24,129-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	24,129-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102402	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,129-00
Amount E – PO / WO value:	44,236-00
Amount F – Difference (A – E):	-20,107-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/1/22

Remarks: Part Bill received.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D Mprung				
Sign:	[signature]	APPROVED 21 JAN 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date	21/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Silver Oak Villas LLP	
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A

Invoice No.	21581
Invoice Date.	18-01-2022
PO No.	84216
PO Date.	04-01-2022
Req ID	72483
Req Date	28-12-2021
Loc Req No	183822

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8224 - Steel - other - Ms Z Angle Templates - 2 ft X 4		480	42.00	20,160.00	18	3,628.80
	40 nos						
2	6189 - Miscellaneous - Hamali Charges - NA - Per		480	0.60	288.00	18	51.84
3							
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IGST	CGST	SGST				
			Total Taxable Amount	20,448.00		3,680.64
	1,840.32	1,840.32	Total Invoice Amount		24,128.64	

Rupees : Twenty Four Thousand One Hundred Twenty Eight and Paise Sixty Four Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 89609
Date: 18/01
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 04-01-2022 15:53:52

84216

5:44:07

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84216	183822
	Doc Date	04-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8219 - Steel - other - Ms Z Angle Templates - 6 ft x 4 ft - Rft *20 nos*	400.00	42.00	0.00	18.00	19,824.00
2	8224 - Steel - other - Ms Z Angle Templates - 2 ft X 4 ft - Rft *40 nos*	480.00	42.00	0.00	18.00	23,788.80
3	6189 - Miscellaneous - Hamali Charges - NA - Per Rft	880.00	0.60	0.00	18.00	623.04
					Total Order Value . . .	**44,235.84**

Rupees : Fourty Four Thousand Two Hundred Thirty Five and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	All MS'Z' angles should be 3/4" - 3mm thickness. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide approval dtd. 08.09.17 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 123,137,138 & 139.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

→ Part Bill received of Rs. 24,128/-
B.no: 21581
18/1/22
and Bal. Bill to be received
19/1/22

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form Z Angle Frames

Company	Silver Oak Villas LLP-III		Site & Phase	SOV Part-III		
Req No:-	**183822**		Req. Date		28/12/2021	
Material required before	03-01-2022		Approved by:			
Prepared by:	B.Meenakshi		ID no.		72483	
Villa no:	123, 137 ,138 ,139					
Type-A1 1100 Sft 2BHK Order Value:	0	Villas				
Type A2 1100 Sft 3BHK Order Value:	4	Villas				
Type A2 2040 Sft 2BHK Order Value:	0	Villas				

S No.	Item Description	Units	Qty required forType A 1100 Sft 2BHK flat	Qty required forType A2 1100 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in rft	Inward No	Date
1	Templets 2'X4'	nos	10	-	-	4	40	-	40	320.0		
2	Templets 4' x 4'	nos	-	-	-	4	-	-	-	- .00		
3	Templets 6' x 4'	nos	5	-	-	4	20	-	20	480.0		
4	Templets 2' x2'	nos	-	-	-	4	-	-	-	-		
	Total		15	-			60	-	60	800.0		

APPROVED 0 JAN 2022

84216

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	18490	
Silver Oak Villas LLP	DC Date	18-01-2022	
Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84216	
	PO Date	04-01-2022	
	Req ID	72483	
GSTIN : 36ADBFS3288A2Z7	Req Date	28-12-2021	
	Loc Req No	183822	

	Description of Goods	HSN/SAC	Qty
1	8224 - Steel - other - Ms Z Angle Templates - 2 ft X 4 ft - Rft		480
2	6189 - Miscellaneous - Hamali Charges - NA - Per Rft		480
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INWARD WITH TIME:
Inward No: 1592 Dt: 18/1/22
MRN No: 102402 Dt: 19/01/22
Received By: Sign:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 22657
Date: 21/01
Sign:
R.R. DIST.