PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/01/2022	Prepared by	MINISH	Serial no.	1585
Supplier name	SSLLP			HO inward no.	
Firm/Company	Modi Realty Mallapur LLP	Project	GMR.	HO received date	
PO/WO date	05/01/2022	PO/WO No.	84267	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21576.	18/01/2022	2,233/-	☑ Yes □ No
2.	21424	11/01/2022	1,538/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			3,771/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	102467 & 102237.		Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,771/-
Amount E – PO / WO value:	4,167/-
Amount F – Difference (A – E):	396/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	22/01/2022

Remarks: Part quantity recieved.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
21 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	21576
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	18-01-2022
	PO No.	84267
	PO Date.	05-01-2022
	Req ID	72672
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	05-01-2022
	Loc Req No	192636

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	5	45.00	225.00	18	40.50
2	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
3	4000 - Consumables - Acid - NA - ltrs	2806	24	21.00	504.00	18	90.72
4	4014 - Consumables - Colin - 500ml - nos	3402	3	88.00	264.00	18	47.52
5	4041 - Consumables - Mopping stick - NA - nos	9603	3	128.00	384.00	18	69.12
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	76.00	380.00	18	68.40
7							
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9							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,892.00	340.56
	170.28	170.28	Total Invoice Amount	2,232.56	

Rupees : Two Thousand Two Hundred Thirty Two and Paise Fifty Six Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 59815
Date: 18/01
Sig: ...
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21424
Modi Reality Mallapur LLP	Invoice Date.	11-01-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	84267
	PO Date.	05-01-2022
	Req ID	72672
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	05-01-2022
	Loc Req No	192636

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	5	45.00	225.00	18	40.50
2	4014 - Consumables - Colin - 500ml - nos	3402	3	88.00	264.00	18	47.52
3	4041 - Consumables - Mopping stick - NA - nos	9603	3	128.00	384.00	18	69.12
4	4022 - Consumables - Dettol - NA - nos	3401	5	86.00	430.00	18	77.40
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IGST	CGST	SGST			
			Total Taxable Amount	1,303.00	234.54
	117.27	117.27	Total Invoice Amount	1,537.54	

Rupees : One Thousand Five Hundred Thirty Seven and Paise Fifty Four Only.

SUMMIT SALES LLP
IN WARD
No: 89550
Date: 8/11/01
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-01-2022 15:12:57 Orig

84267

5:44:07

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	84267	192636
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos	10.00	45.00	0.00	18.00	531.00
2	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
3	4000 - Consumables - Acid - NA - ltrs	40.00	21.00	0.00	18.00	991.20
4	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
5	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	76.00	0.00	18.00	448.40
7	4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
					Total Order Value . . .	**4,166.58**

Rupees : Four Thousand One Hundred Sixty Six and Paise Fifty Eight Only.

Part Quantity received
Bill No/- 21576 Dt/- 18/1/22
Amt/- 2,233/-
21424 Dt/- 11/1/22
1,538/-

Bal/- Amt/- 1,396/-
21/1/22

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 05-01-2022 15:12:57 Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	05.01.2022
Site & Phase :	GULMOHAR RESIDENCY	Time:	10:36
Supplier		Req. No.	192636
Material required before date:	08.01.2022	ID No.	72672

No	Description	Size	Quantity	Units	Inward No	Date
1.	Room freshener	Std	10	No's		
2.	Vim bar	std	5	No's		
3.	Acid	std	40	No's		
	Note : Acid for A & B blocks cleaning work purpsoe					
4.	Colin	std	06	No's		
5.	Mopping stick 84267	Std	06	No's		
6.	Harpic	Std	05	No's		
7.	Dettol (hand wash)	std	05	No's		
8.						
9.						

Remarks: FOR SITE.SALES OFFICE & A.B blocks CLEANING WORK .

Prepared By	Sravani	Approved by	
Sign.& Date	05.01.2022	Sign. & Date	

Note:

APPROVED
0 6 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

8.

0 5 JAN 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18353
Modi Reality Mallapur LLP	DC Date.	11-01-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	84267
	PO Date.	05-01-2022
	Req ID	72672
GSTIN : 36AAEFM1459R1ZP	Req Date	05-01-2022
	Loc Req No	192636

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	5
2	4014 - Consumables - Colin - 500ml - nos	3402	3
3	4041 - Consumables - Mopping stick - NA - nos	9603	3
4	4022 - Consumables - Dettol - NA - nos	3401	5
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
Inward No 7222 Dt. 11/01/22
MRN No 102237 Dt. 14/01/22
Received By....... Sign.......

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76958
Date: 14/01
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter Copy

1 of 1 18-01-2022

Customer Details

Modi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP

DC No	18485
DC Date	18-01-2022
PO No	84267
PO Date	05-01-2022
Req ID	72672
Req Date	05-01-2022
Loc Req No	192636

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	5
2	4065 - Consumables - Vim bar - NA - nos	3405	3
3	4000 - Consumables - Acid - NA - ltrs	2806	24
4	4014 - Consumables - Colin - 500ml - nos	3402	3
5	4041 - Consumables - Mopping stick - NA - nos	9603	3
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
MODI REALTY MALLAPUR LLP
No. 7283 Dt. 18/01/22
MRN No. 02467 Dt. 20/1/22
Received By ... Sign ...

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 22085
Date: 21/01
Sign:
R.R. DIST.