PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/1/22	Prepared by	Hede	Serial no.	171
Supplier name	Anisha Associates			HO inward no.	–
Firm/Company	SSLLP	Project	SHLLP	HO received date	–
PO/WO date	11/1/22	PO/WO No.	84436	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	283	19/1/22	32,993/-	☑ Yes □ No
2.			–	□ Yes □ No
3.			–	□ Yes □ No
4.			–	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		32,285/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report		
MRN nos.: 102280, 102439	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	600/- + 18%	708/-
Amount C – Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		32,993/-
Amount E – PO / WO value:		32,285/-
Amount F – Difference (A – E):		708/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received	
Close PO / WO	☑ Yes □ No – wait for balance material □ Other	
Payment – due date	28/1/22	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hede				
Sign:					
Date	21/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales llp
Summit Housing llp Cheralapally
GST NO: 36ACQFS
2044 C1Z7

No. 283 Date : 19/01/2022
Your order No. 84436 Date 11/01/2022
Our D.C. No. 235 & 244 Date : 13/01/2022 19/01/2022
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A (Vitrofix) HSN code: 38245090	20kg	30.	670.00	20,100	00
2)	Crack fill (Shrinkfree) HSN code: 32141000	1kg	05	300.00	1500	00
3)	Tile grout silk (Ivory) HSN code: 38245090	1kg	60	48.00	2880	00
4)	Tile grout white (Lillywhite) HSN code: 38245090	1kg	60	48.00	2880	00
	Transportation Charges				600	00
			Total Taxable		27,960	00
			CGST @	9%	2516	40
			SGTS @	9%	2516	40
			IGST @		/	
			TOTAL		32,993	00

SUMMIT SALES LLP
IN WARD
No: 89926
Date: 21/01
Sign: L
R. DIST

INWARD
Inward No: 17551 Dt: 19/01/2
MRN No: 102439 Dt: 19/1/22
Received By: Sign: Sy
SUMMIT SALES LLP

Rupees Thirty Two Thousand Nine Hundred and Ninety Three Rupees Only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadasiva
For Anisha Associates

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 235 Date : 13/01/2022

To M/s Summit Sales llp

PO no: 84436 & dtd 11/01/2022

S.No.	DESCRIPTION	Packing	Quantity
1)	Roff S.T.A	20kg	30nos
2)	Crack fill (shrink free)	750ml	05nos
	INWARD Inward No: 17531 Dt: 13/01/22 MRN No: 102260 Dt: 14/01/22 Received By: Sign: SUMMIT SALES LLP		SUMMIT SALES LLP R.R. DIST INWARD No: 7210 Date: 21/01 Sign:
			35nos
	GSTIN : 36ABTPV3594Q1Z8		

For ANISHA ASSOCIATES

P. Sadasiva

Customer Signature

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 241 Date : 19/01/2022

To M/s Summit Sales llp
Po no: 84436 & dt: 11/01/2022

S.No.	DESCRIPTION	Packing	Quantity
1)	Tile grout Silk (New Ivory)	1kg	60 nos
2)	Tile grout white		60 nos
	INWARD Inward No: 17551 Dt: 19/01/22 MRN No: 102439 Dt: 19/1/22 Received By: Sign: Sy SUMMIT SALES LLP		
	GSTIN : 36ABTPV3594Q1Z8		120 nos

For ANISHA ASSOCIATES

Customer Signature

P. Sadashiva

Purchase Order

Origi

84436

08.01.22 11:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	**Doc No**	84436	169344
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	11-01-2022	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	18-12-2021	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20kg*	30.00	670.00	0.00	18.00	23,718.00
2	3107 - Chemicals - Crack Fill - NA - kgs *1kg*	5.00	300.00	0.00	18.00	1,770.00
3	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk*	60.00	48.00	0.00	18.00	3,398.40
4	3134 - Chemicals - Tile Grout - 1kg - pkts *White*	60.00	48.00	0.00	18.00	3,398.40
					Total Order Value . . .	**32,284.80**

Rupees : Thirty Two Thousand Two Hundred Eighty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 11/01/2022

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	05-01-2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00 AM
Supplier		Req. No.	169344
Material required before date:		ID No.	72848

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Tiles Adhesives -Roff Brand	20kgs	30	Bags		
2	Crack Fill 84436		5	Kgs		
3	Tile Grout-Silk	1kg	60	Kgs		
4	Tile Grout-White	1kg	60	Kgs		

Remarks: For Stock Replenishing Purpose

Prepared By	Vanajakshi		APPROVED BY
Sign.& Date	05-01-2022	Sign. & Date	08 JAN 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.