

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		21/01/22	Prepared by	Vanajathi	Serial no.	160
Supplier name		Vivid world			HO inward no.	
Firm/Company		modi Housing Pvt-Ltd	Project	Silver Oak Villas Part-III	HO received date	
PO/WO date		11/01/22	PO/WO No.	84565	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	2254	11/01/22	1,970-60	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					1,970-60	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	102563			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					1,970-60	
Amount E – PO / WO value:					1,970-60	
Amount F – Difference (A – E):					-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			24/01/22			
Remarks: Final Bill						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	Vanajathi					
Sign:	[Signature]					
Date	21/01/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2254	Transport Mode :
Invoice Date : 11/01/2022	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code : 36

Bill to Party

Ship to Party

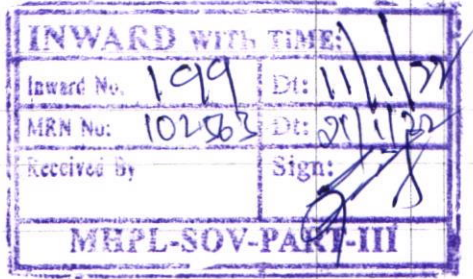
Address: M/s. SILVER OAK VILLAS LLP (CHERLAPALLY SITE),
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD,
SECBAD.

GATE PASS NO:6573

GST: 36ADBFS3288A2Z7.

GSTIN :

Product Description	HSN Code	UOM	Qty	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		04	230.00	920.00	165.60	9%	82.80	9%	82.80	1085.60
HP 12A LASER TONER DRUM	8443		02	325.00	650.00	117.00	9%	58.50	9%	58.50	767.00
HP 12A LASER TONER BLADE	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					1670.00	300.60					1970.60



RS. ONE THOUSAND NINE HUNDRED SEVENTY AND SIXTY PAISE ONLY..

(RS.1970.60)

ADD :CGST 9%	150.30
ADD: SGST 9%	150.30
Total Amount After Tax	1970.60

Bank Details	
Bank Name	INDIAN BANK
Branch	Narayanguda Branch
Bank A/C	406746378
Bank IFSC	IDIB000N015



Common Seal

Certified that the particulars given above are true and correct



For VIVID WORLD
Authorized Signatory

Purchase Order

Page(s) 1 Of 1

14-01-2022 14:59:33



84565

08.01.22 11:50:02

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	84565	185104
Doc Date	11-01-2022	
Quote No	Nil	
Quote Date	11-01-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	4.00	230.00	0.00	18.00	1,085.60
2 3522 - Computers and Peripherals - Toner drum - NA - nos	2.00	325.00	0.00	18.00	767.00
3 3530 - Computers and Peripherals - Toner Magnet - Other - nos Blade	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					1,970.60

Rupees : One Thousand Nine Hundred Seventy and Paise Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for Site office Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ___/___/___

P. PRADHANAK
Sr. MANAGER PURCHASE

Company Name:		MHPLSOV	Date:		31-12-2021	
Site & Phase :		MHPLSOV -III	Time:		10.00	
Supplier			Req. No.		185104	
Material required before date:			05-01-22	ID No.		72575
No	Description	Size	Quantity	Units	Inward No	Date
1	Cartridge refiling		04	Nos		
Remarks: - For office use purpose						
Prepared By		B.Meenakshi	Approved by			
Sign.& Date		31-12-2021	Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 JAN 2022
P. PRADHANAK
Sr. MANAGER PURCHASE