

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		21/01/2022		Prepared by	Ramya		Serial no.	1715		
Supplier name		Veerabhadra Enterprises				HO inward no.				
Firm/Company		MRMLLP		Project	GMR		HO received date			
PO/WO date		04.12.2021		PO/WO No.	83294		Scan ID:			
Sl no.	Bill no.		Bill date		Bill amount		Original attached			
1.	649		8/12/2021		443.00		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.					/		<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.							<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.							<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount A – Bills total (Excluding Transport & Hamali Charges):							443.00			
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report										
MRN nos.:	100492				Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits : Transportation charges							—			
Amount C – Other Debits :							—			
Amount D (D=A+B-C) – Amount to be credited to the supplier:							443.00			
Amount E – PO / WO value:							442.50			
Amount F – Difference (A – E):							—			
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received						
Close PO / WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other						
Payment – due date				24/01/2022						
Remarks: — final Bill —										
Approved by		Purchase Officer		Purchase Manager		MD		Accountant		Accounts Manager
Name:		Ramya								
Sign:										
Date		21/01/2022								
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



# Purchase Order

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83294  
02.12.21 2:43:08

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

Supplier Details		Doc No	83294	187970
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.		Doc Date	04-12-2021	
GSTIN 36AEMPG9276J1ZV		Quote No	Nil	
040 - 66338850 9246269111		Quote Date	08-11-2021	
		SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4030 - Consumables - Fruit packing cover - other - pkts	5.00	75.00	0.00	18.00	442.50
<b>Total Order Value . . .</b>					<b>442.50</b>

Rupees : Four Hundred Fourty Two and Paise Fifty Only.

### Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Already delivered
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block 505, 506, 507, 508, 509 use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact - - \_\_\_\_\_

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

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Requisition Form - Switches etc.											
Company		Modi Realty Mallapur LLP		Site & Phase		Gulmohar Residency					
Req. no		187970		Req. Date		01.12.2021					
Material required before		Urgent		ID no.		71685					
Prepared by:		Rahul.T		Approved by (sign):		Ram Prasad					
Flat / Block no:		A - Block 505,506,507,508,509.									
Type A 1360 Sft 3BHK Order Value:		5 Flats									
S No	Item Description	Units	Qty required for Type A 1360 Sft 3BHK flat	Qty required for Type D 840 Sft 2BHK flat	Type D 840 Sft 2 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date	
1	40 Amps Isolator-4P	Nos	1.0			0	5.0	0	5.00		
2	16 Amps MCB	Nos	8.0			0	5.0	0	40.00		
3	6 Amps MCB	Nos	8.0			0	5.0	0	40.00		
4	10 AMPS MCB	Nos	6.0			0	5.0	0	30.00		
5	8 Module plates	Nos	8.0			0	5.0	0	40.00		
6	6 Module plates	Nos	45.0			0	5.0	0	225.00		
7	2 Module plates	Nos	2.0			0	5.0	0	10.00		
8	16 Amps Socket	Nos	10.0			0	5.0	0	50.00		
9	6 Amps Socket	Nos	50.0			0	5.0	0	250.00		
10	T.V Socket	Nos	2.0			0	5.0	0	10.00		
11	Telephone Socket	Nos	2.0			0	5.0	0	10.00		
12	16 Amps Switches	Nos	10.0			0	5.0	0	50.00		
13	6 Amps Switches	Nos	65.0			0	5.0	0	325.00		
14	Bell push	Nos	1.0			0	5.0	0	5.00		
15	Fan Regulator	Nos	6.0			0	5.0	0	30.00		
16	Blank Plate single	Nos	60.0			0	5.0	0	300.00		
17	PVC Connectors - 6Amps	Nos	-			0	5.0	0	0.00		
18	AC Round sheets 4"	Nos	-			0	5.0	0	0.00		
19	6" Fan Cover.PVC	Nos	8.0			0	5.0	0	40.00		
20	fruit packing cover	Nos	1.0			0	5.0	0	5.00		
21	Insulation Tapes	Nos	5.0			0	5.0	0	25.00		
Total						105.00	0.00	1490.00			

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APPROVED  
 01 DEC 2021  
 M. RAM PRASAD  
 PROJECT MANAGER