PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/1/22	Prepared by	Prabhakar	Serial no.	161
Supplier name	Elegand Enterprises			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	83494	PO/WO No.	10/12/21	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0443	10/12/21	16,900-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,900-00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 100297	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,900-00
Amount E – PO / WO value:	23,983.50
Amount F – Difference (A – E):	7083-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/1/22

Remarks: Supplier attestation is taken on the Bill can be considered as Original Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		28 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 28 JAN 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☑ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT ✓

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2122-0443		Vehicle/LR Number :	Not Applicable
Invoice Date : 18 December 2021		Date of Supply :	18 December 2021
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Modi Properties Private Limited		Delivery Challan No. : Not Applicable	Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 83494	Date : 10.12.2021
GSTIN : 36AABCM4761E1ZM		Delivery Location : May Flower Platinum, Sy. No. 82/1, Mallapur, Nacharam, Hyderabad	
State : Telangana	State Code : 36	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.	

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	GI Flat 25mm x 6mm	721220	211.40	Kg(s)	9.00	9.00	0.00	67.75	14322.35

INWARD
Inward No: 8209 Dt: 18/12/21
MRN No: 00897 Dt:
Received By: Sign: Nisam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

Total Invoice Amount in Words:

Rupees: Sixteen Thousand Nine Hundred Only.

Total Amount Before Tax:		14,322.35
Add : C G S T	:	1,289.01
Add : S G S T	:	1,289.01
Add : I G S T	:	0.00
R/o + Transportation	:	-0.37
Total Amount	:	Rs. 16,900.00

Our Bank Details:

Name of the Bank : HDFC Bank — Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3 — IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. SEKHAR

Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A " 413 " Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

Elegant Enterprises Secunderabad

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 5895
Date: 20/12
Sign:

 10-12-2021 5:00:53 PM

Purchase Order

83494
09.12.21 3:16:08

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	83494	178207
	Doc Date	10-12-2021	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	30-11-2021	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6228 - Miscellaneous - GI Flat Patti - 25 X 6 MM - Kgs *15' length*	300.00	67.75	0.00	18.00	23,983.50
					Total Order Value . . .	**23,983.50**

Rupees : Twenty Three Thousand Nine Hundred Eighty Three and Paise Fifty Only.

Terms and Conditions :-

Part Delivery
Inv: 0443
Date: 10/12/21
Amount 16,900.00

Specification /	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for C block lifts earthing use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ______

Date : __/__/____

1525

1

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	30.11.2021
Site & Phase :	May Flower Platinum	Time:	11:31
Supplier		Req.No.	178207
Material required before date:	03.12.2021	ID No.	71861

No	Description	Size	Quantity	Units	Inward No	Date
1	GI Flat patti 15'lenght	20mmx6mm	50	Nos		
2						
3						
4	83494.					
5						
6						
7						
8						
9						
10						
11						
12.						

Remarks: For site C block lifts earthing use purpose

Prepared By	K.Sravani Reddy	Approved by	V.Subba Reddy
Sign & Date	30.11.2021 30/11/2021	Sign. & Date	

Note:

APPROVED
30 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE