PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/01/22	Prepared by	Vanajakshi	Serial no.	- 0C171
Supplier name	Sri sai vishal Enterprises			HO inward no.	
Firm/Company	modi Housing Pvt Ltd	Project	Silver oak villas III	HO received date	
PO/WO date	24/12/21	PO/WO No.	83913	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	127	4/01/22	16,000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,000/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	

MRN nos.:	102588	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,000/-
Amount E – PO / WO value:	40,000/-
Amount F – Difference (A – E):	24,000/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/01/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:		APPROVED 22 JAN 2022 MINISH PARIKH MANAGER-PROCUREMENT			
Date	22/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

MODI Housing pvt Ltd
Cherapally

Party GSTIN 36AADCM5906D2Z0

Inv. No. 127 Date : 04.01.22
D.C. No. ______ Date : ______
P. O. 83913 Date : 24.12.21
Payment ______
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16 → Hollow Brick		800	20	Nos	16000=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89250 Date: 5/01 Sign:

Rupees in words Sixteen Thousand only	TOTAL	16000=00
	SGST @ %	–
	CGST @ %	–
	GRAND TOTAL	16000=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

Cement Blocks – Weekly Delivery Report

Company/ firm:	MHPL SOV	Requisition nos.:	185098	Total PO quantity:	2000
Project:	SOV-III	PO No(s).	83913	Quantity delivered in earlier period:	800
Block /Flat / Villa no.:	A	Total material delivered	Yes/ No	Quantity delivered during week:	800
Supplier:	Sri sai vishal enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	1200
Sign of security	Sandeep.	Sign of Admin	Meenakshi	Sign of Project manager	
Date	22-01-2022	Date	22-01-2022	Date	22-01-2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	27-12-2021	15.00	4'X8'X16'	800	192	170	102588
				800			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						
Remarks:							

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Purchase Order

 27-12-2021 11:51:53

83913

5:35:32

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	83913	185098
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	24-12-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1047 - Building material - Hollow brick - 4 in x 8 in x 16 in - nos	2,000.00	20.00	0.00	0.00	40,000.00
				Total Order Value . . .	**40,000.00**

Rupees : Fourty Thousand Only.

Terms and Conditions :-

Pad-1 Bill
Bill NO: 127
Amount: 16,000/-
B/C Amount: 24,000/-

Specification /	Items shall be of strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more .Above order for Commercial complex purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

28/12/2021

Name :

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name :

Date : __/__/____

Requisition Form - Cement Blocks							
Company		MHPLSOV		Site & Phase		MHPLSV	
Req. no.		185098		Req. Date		24-12-2021	
Material required before		URGENT		ID no.	72386		
Prepared by:		G.chandra kanth		Approved by (sign):			
Flat / Block no: For Commercial Complex Purpose							

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement H. blocks (16"x8"x4")
1	Type A - 2BHK - 1,100 Sft	Nos	-	2,000.0	2,000.0	-	-
2	Type C - 2BHK - 1,100 Sft	Nos	-	-	-	-	-
3	Type C - 1BHK - 540 sft	Nos	-	-	-	-	-
4	Type D - 2BHK - 840 sft	Nos	-	-	-	-	-
	Total					-	-

S No.	Item Description 83913	Units	Qty required	Stock at site	Balance Qty to be ordered	Inward.no	Date
1	6" Cement blocks (16"x8"x6")	Nos	-	-	-		
2	4" Hallow blocks (16"x8"x4")	Nos	2,000.0	-	2,000.0		
	Total						
Note: 10% of blocks must be half size							

APPROVED

28 DEC 2021

MINISH PARIKH
MANAGER PROCUREMENT