PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	T.D. Mpreeing	Serial no.	1605
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-IX	HO received date	
PO/WO date	7/1/22	PO/WO No.	84206	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21479	13/1/22	608-00	☑ Yes □ No
2.	21443	11/1/22	3113-00	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,721-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102103, 102216	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,721-00
Amount E – PO / WO value:	3,721-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mpreeing				
Sign:	[signature]	22 JAN 2022			
Date	22/1/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED MINISH PARIKH MANAGER PROCUREMENT 22 JAN 2022

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21479
Silver Oak Villas LLP	Invoice Date.	13-01-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84308
	PO Date.	07-01-2022
	Req ID	72728
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	07-01-2022
	Loc Req No	183842

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	76.00	380.00	18	68.40
2	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	515.00		92.70
	46.35	46.35	Total Invoice Amount	607.70		

Rupees : Six Hundred Seven and Paise Seventy Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 8964o
Date: 13/01
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details			
Silver Oak Villas LLP		Invoice No.	21443
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		Invoice Date.	11-01-2022
		PO No.	84308
		PO Date.	07-01-2022
		Req ID	72728
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	07-01-2022
		Loc Req No	183842

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	86.00	516.00	18	92.88
2	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	8	45.00	360.00	18	64.80
3	4014 - Consumables - Colin - 500ml - nos	3402	6	88.00	528.00	18	95.04
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	5	6.00
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	86.00	430.00	18	77.40
6	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	5	86.00	430.00	18	77.40
7	4040 - Consumables - Mopping Cloth - NA - nos Yellow-10 White-10	6307	20	15.75	315.00	0	0.00
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,699.00	413.52
	206.76	206.76	Total Invoice Amount	3,112.52	

Rupees : Three Thousand One Hundred Twelve and Paise Fifty Two Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 8957 Date: 11/01 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 20-01-2022 17:10:36

84308
08.01.22 11:42:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84308	183842
	Doc Date	07-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos	6.00	86.00	0.00	18.00	608.88
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	8.00	45.00	0.00	18.00	424.80
3	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	5.00	126.00
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	76.00	0.00	18.00	448.40
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	86.00	0.00	18.00	507.40
7	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	5.00	86.00	0.00	18.00	507.40
8	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
9	4040 - Consumables - Mopping Cloth - NA - nos *Yellow-10 White-10*	20.00	15.75	0.00	0.00	315.00
					Total Order Value . . .	**3,720.22**

Rupees : Three Thousand Seven Hundred Twenty and Paise Twenty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______ Name : ______ Date : __/__/____

Purchase Order

 20-01-2022 17:10:36 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	07-01-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183842
Material required before date:	11/01/2022	ID No.	

No	Description	Size	Quantity	Units	Inward no	Date
1	Hand wash		6	No's		
2	Odonil (bathroom freshner)		5	No's		
3	Colin		5	No's		
4	Surf powder		6	No's		
5	Harpic		6	No's		
6	lyzol		6	No's		
7	Room Freshner		4	No's		
8	Aer pocket		10	No's		
9	Vim soaps		4	No's		
10	Clothes (yellow & white)		20	No's		

Remarks: - For office purpose

Prepared By	G.Chandrakanth	Approved by	
Sign.& Date	07-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
07 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18371
Silver Oak Villas LLP	DC Date.	11-01-2022
Silver Oak Villas Part III, Sy No. 11.12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84308
	PO Date.	07-01-2022
	Req ID	72728
GSTIN : 36ADBFS3288A2Z7	Req Date	07-01-2022
	Loc Req No	183842

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4001 - Consumables - Air Freshner - NA - nos	3307	8
3	4014 - Consumables - Colin - 500ml - nos	3402	6
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
6	4001 - Consumables - Air Freshner - NA - nos	3307	5
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
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12			
13			
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15			
16			
17			
18			
19			
20			
21			
22			
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24			
25	Inward No: 1562 Dt: 11/1/22		
26	MRN No: 102103 Dt: 11/1/22		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS PART-III		
30			

SUMMIT SALES LLP R.R. DIST. IN WARD No: 7689 Date: 12/01 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18395
Silver Oak Villas LLP	DC Date.	13-01-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84308
	PO Date.	07-01-2022
	Req ID	72728
	Req Date	07-01-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183842

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
2	4065 - Consumables - Vim bar - NA - nos	3405	3
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25	INWARD WITH TIME:		
26	Inward No: 1571 Dt: 13/1/22		
27	MRN No: 1022 U Dt: 13/1/22		
28	Received By: Sign:		
29	SILVER OAK VILLAS PART III		
30			

SUMMIT SALES LLP R.R. DIST. IN WARD No: 76925 Date: 14/01 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction