PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 22/1/22 | Prepared by | T.D. Nuceeg | Serial no. | 1635 |
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | SOV LLP | Project | SOV-IX | HO received date | |
| PO/WO date | 07/1/22 | PO/WO No. | 54307 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 21602 | 20/1/22 | 5,664-00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 5,664-00 |

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 102485 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 5,664-00 |
| Amount E – PO / WO value: | 10,587-00 |
| Amount F – Difference (A – E): | -4,923-00 |
| Quantity received as per PO /WO | □ Yes □ Excess received □ Short received ☑ Part received |
| Close PO / WO | □ Yes ☑ No – wait for balance material □ Other |
| Payment – due date | 31/1/22 |
| Remarks: | Final ~~Packer~~ bill received |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | T.D. Nuceeg | | | | |
| Sign: | | | | | |
| Date | 22/1/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

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22 JAN 2022
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Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 21602 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | Invoice Date. | 20-01-2022 |
| | PO No. | 84307 |
| | PO Date. | 07-01-2022 |
| | Req ID | 72729 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 07-01-2022 |
| | Loc Req No | 183841 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7353 - Plumbing - other - Green Hose pipe - Other - | | 150 | 32.00 | 4,800.00 | 18 | 864.00 |
| 2 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 4,800.00 | | 864.00 |
| | 432.00 | 432.00 | Total Invoice Amount | | 5,664.00 | |

Rupees : Five Thousand Six Hundred Sixty Four Only.

SUMMIT SALES LLP R.R. DIST. INWARD No. 89873 Date: 20/01 Sign: L

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 07-01-2022 16:14:43 Or 84307

08.01.22 11:42:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 84307 | 183841 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 07-01-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 07-01-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4080 - Consumables - Bombay Brooms - Other - Nos | 50.00 | 10.00 | 0.00 | 0.00 | 500.00 |
| 2 | 4009 - Consumables - Coconut Broom - other - nos | 30.00 | 15.75 | 0.00 | 0.00 | 472.50 |
| 3 | 6613 - Paints - Red Oxide Powder - NA - Kgs | 4.00 | 84.00 | 0.00 | 18.00 | 396.48 |
| 4 | 6023 - Miscellaneous - GI- Bucket - other - nos | 12.00 | 125.00 | 0.00 | 18.00 | 1,770.00 |
| 5 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 12.00 | 126.00 | 0.00 | 18.00 | 1,784.16 |
| 6 | 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs | 150.00 | 32.00 | 0.00 | 18.00 | 5,664.00 |
| | | | | **Total Order Value . . .** | | **10,587.14** |

Rupees : Ten Thousand Five Hundred Eighty Seven and Paise Fourteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

⇒ Pay Bill received of Rs.4923/- Bill no: 21420 and Bal. Bill to be received
10/1/22
14/1/22

⇒ ~~Recd~~ Bill received. Rs. 5,664/- Final
21/1/22

For *Silver Oak Villas LLP*

Authorised Signatory

Name : 10/01/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 07-01-2022 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 183841 |
| Material required before date: | 10/01/2022 | ID No. | 72729 |

| No | Description | Size | Quantity | Units | Inward no | Date |
|---|---|---|---|---|---|---|
| 1 | Bombay brooms | small | 50 | No's | | |
| 2 | Coconut brooms | big | 30 | No's | | |
| 3 | Red oxide | 1/2 kg | 05 | No's | | |
| 4 | G I bucket 84307 | std | 12 | No's | | |
| 5 | Plastic gumpa | std | 12 | No's | | |
| 6 | Curing pipe | std | 05 | No's | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For site use purpose

APPROVED
10 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | G.Chandrakanth | Approved by | |
| Sign.& Date | 07-01-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18503 |
|---|---|---|
| Silver Oak Villas LLP | DC Date | 20-01-2022 |
| Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 84307 |
| | PO Date. | 07-01-2022 |
| | Req ID | 72729 |
| | Req Date | 07-01-2022 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 183841 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs | | 150 |
| 2 | | | |
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| 24 | 1596 20/1/22 | | |
| 25 | 60248 20/1/22 | | |
| 26 | | | |
| 27 | Received by: | | |
| 28 | SILVER OAK VILLAS | | |
| 29 | | | |
| 30 | | | |

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 7718
Date: 22/01
Sign: