PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/01/2022	Prepared by	MINISH.	Serial no.	1642
Supplier name	Praful Sanitary.			HO inward no.	
Firm/Company	VISTA HOMES.	Project	VISTA HOMES	HO received date	
PO/WO date	09/12/2021	PO/WO No.	83474.	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	851	17/01/2022	6,386/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		6,386/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	101079.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,386/-
Amount E – PO / WO value:	6,386/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	31/01/2022.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		22 JAN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/21-22/ 851**	Dated **17-Dec-21**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Vista Homes** 5-4-187/3 & 4, IInd Floor, M.G.Road Secunderabad GSTIN/UIN : 36AAGFV2068P1ZJ State Name : Telangana, Code : 36	Buyer's Order No. **83474**	Dated **10-Dec-21**
	Dispatch Doc No. **Invoice**	Delivery Note Date **17-Dec-21**
	Dispatched through **Self**	Destination **Kushaiguda**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**25mm Brass Ball Valve**	8481	18 %	**10 No:**	859.00	No:	37 %	**5,411.70**
	Output CGST							**487.05**
	Output SGST							**487.05**
	ROUNDING OFF							**0.20**
	Total			**10 No:**				**₹ 6,386.00**

Amount Chargeable (in words) — E. & O.E

Indian Rupees Six Thousand Three Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	5,411.70	9%	487.05	9%	487.05	974.10
99		9%		9%		
99		14%		14%		
Total	**5,411.70**		**487.05**		**487.05**	**974.10**

Tax Amount (in words) : **Indian Rupees Nine Hundred Seventy Four and Ten paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

for Praful Sanitary

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 88555
Date: 18/12
Sign:

 10-12-2021 11:52:54 AM

Purchase Order

83474
09.12.21 3:16:08

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details				
Praful Sanitary		**Doc No**	83474	180885
3-6-138/5, Himayat Nagar, Hyderabad.		**Doc Date**	09-12-2021	
		Quote No	NIL	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	06-12-2021	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7050 - Plumbing - GI - Ball Valve - other - nos 1"	10.00	859.00	37.00	18.00	6,385.81
					Total Order Value . . .	**6,385.81**

Rupees : Six Thousand Three Hundred Eighty Five and Paise Eighty One Only.

Terms and Conditions :-

Specification /	Item in Sl.no.1-'Jindal' brand, Sl.no.2,3,4-'HB' brand, Sl.no.5,6-'Tata' brand, Sl.no.7-'Zoloto' brand, Sl.no.8-'Sudhkhar' brand
Payment Terms	Within 15 days of delivery of all materials
Tax	All taxes included in above price.
Delivery Date	On or before 10.11.15
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for E block terrace plumbing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Vista Homes***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ______________________

Date : __/__/____

-Requisition Form

m

Company Name:	Vista Homes	Date:	28.10.21
Site & Phase :	Vista Homes	Time:	12:50
Supplier:		Req. No.	180885
Material required before date:	02.11.21	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	**GI Ball valve**	1''	08	No's		
2						
3						
4						
5						
6						
7						
8		83474.				
9						
10						

Remarks: For E-block terrace plumbing work Purpose.

Prepared By	Md.Khadar	Approved by	
Sign.& Date	28.10.21	Sign. & Date	

APPROVED
29 OCT 2021
K. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	
Site & Phase :	Vista Homes	Time:	
Supplier	20.03.21	Req. No.	
Material required before date:	31.01.21	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For Site use purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	18.03.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

GST INVOICE *(DUPLICATE FOR TRANSPORTER)*

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	Output SGST							**487.05**
	ROUNDING OFF							**0.20**
	Total			**10 No:**				**₹ 6,386.00**

INWARD
Inward No: 36105 Dt: 17/12/21
MRN No: 61079 Dt: 23/12/21
Received By: Sign: L
Vista Homes

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Six Thousand Three Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
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