PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/1/22	Prepared by	Snehg	Serial no.	...1515
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	Modi Realty Pochalam Up	Project	NGH	HO received date	
PO/WO date	7/1/22	PO/WO No.	84303	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21514	17/1/22	494.88/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	494.88/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	102326	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	494.88/-
Amount E – PO / WO value:	494.88/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Snehg				
Sign:	Snehg				
Date	20/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	21514
Nilgiri Heights, Pocharam, 500088	Invoice Date.	17-01-2022
	PO No.	84303
	PO Date.	07-01-2022
	Req ID	72736
GSTIN : 36ABIFM1836H1Z7 PAN ABIFM1836H	Req Date	07-01-2022
	Loc Req No	181815

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	24	9.00	216.00	18	38.88
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	24	10.00	240.00	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	456.00	38.88
	19.44	19.44	Total Invoice Amount	494.88	

Rupees : Four Hundred Ninty Four and Paise Eighty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 8993C Date: 17/6/ Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

84303
08.01.22 11:42:53

 07-01-2022 16:14:43

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84303	181815
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
2	4080 - Consumables - Bombay Brooms - Other - Nos	24.00	10.00	0.00	0.00	240.00
					Total Order Value . . .	**494.88**

Rupees : Four Hundred Ninty Four and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Entrance Arch Gate & curb stone finishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : 10/01/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	07-01-2022
Site & Phase :	Niligiri Heights	Time:	12:30
Supplier:		Req. No.	181815
Material required before date:	09.01.22	ID No.	72736

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lappum Patti**	**4"**	20	No's		
2	Sponges		24	No's		
3	Bombay Brooms 8H303	Small	24	No's		
4						
5						
6						
7						
8						
9						
10						

Remarks: For Entrance Arch Gate and Curbstone finishng Purpose

Prepared By	Vijay Raj	Approved by:	
Sign.& Date	07.01.2022	Sign. & Date	

APPROVED
10 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18427
Modi Realty Pocharam LLP	DC Date.	17-01-2022
Nilgiri Heights, Pocharam, 500088	PO No.	84303
	PO Date.	07-01-2022
	Req ID	72736
	Req Date	07-01-2022
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181815

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	24
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	24
3			
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INWARD
Inward No: 10855 Dt: 17/01/22
MRN No: 102326 Dt: 18/1/22
Received By: Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD
No: 77182
Date: 22/01
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction