PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	20/1/22	Prepared by	Sneha	Serial no.	1520
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	Modi Realty Pocharam llp	Project	NGH	HO received date	
PO/WO date	11/1/22	PO/WO No.	8441/2	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21544	18/1/22	9,292.50/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,292.50/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102474	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,292.50/-
Amount E – PO / WO value:	12,390/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/12/22
Remarks:	part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	Sneha				
Date	20/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	21544
Nilgiri Heights, Pocharam, 500088	Invoice Date.	18-01-2022
	PO No.	84412
	PO Date.	11-01-2022
	Req ID	72697
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	06-01-2022
	Loc Req No	181813

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9603 - Tools - Measurement Box - NA - Nos		3	2625.00	7,875.00	18	1,417.50
	Size: 18" x 21" x 18" - 3.75 CFT						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,875.00		1,417.50
	708.75	708.75	Total Invoice Amount	9,292.50		

Rupees : Nine Thousand Two Hundred Ninty Two and Paise Fifty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 89780
Date: 19/01
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

84412
08.01.22 11:42:54

 11-01-2022 14:28:19

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84412	181813
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9603 - Tools - Measurement Box - NA - Nos *Size: 18" x 21" x 18" - 3.75 CFT*	4.00	2,625.00	0.00	18.00	12,390.00
					Total Order Value . . .	**12,390.00**

Rupees : Twelve Thousand Three Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for A block lower basement slab plastering work purpose.
Completion Date	NA
Measurment	Nil
Security	Material should be stored at your risk and cost in lockable rooms provided.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

- part bill -
Bill no:- 21544
dt :- 18/1/22
amount :- 9,292.50/-
Bal. amount receivable/-

For *Modi Realty Pocharam LLP*

Authorised Signatory

11/01/2022

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name;	Modi Realty Pocharam LLP	Date:	06-01-2022
Site & Phase :	Niligiri Heights	Time:	10:30
Supplier:		Req. No.	181813
Material required before date:	08.01.22	ID No.	72697

No	Description	Size	Quantity	Units	Inward No	Date
1	**Measurement Box**	**3.75 Cft**	04	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Block - A Lower Basement Slab Plasteringand Site Use Purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	06.01.2022	Sign. & Date	

APPROVED
11 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18453
Modi Realty Pocharam LLP	DC Date.	18-01-2022
Nilgiri Heights, Pocharam, 500088	PO No.	84412
	PO Date.	11-01-2022
	Req ID	72697
	Req Date	06-01-2022
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181813

	Description of Goods	HSN/SAC	Qty
1	9603 - Tools - Measurement Box - NA - Nos		3
2			
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INWARD

Inward No: 10859	Dt: 18/01/22
MRN No: 00974	Dt: 20/01/22
Received By: Bhola	Sign:
NILGIRI HEIGHTS	

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 77184 Date: 22/01 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction