PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/01/22	Prepared by	Vanajakshi	Serial no.	180
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Vista Homes	Project	Vista Homes	HO received date	
PO/WO date	18/01/22	PO/WO No:	84654	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21643	21/01/22	10,732.10	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			10,732.10
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	102586	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10,732.10
Amount E – PO / WO value:			13,493.30
Amount F – Difference (A – E):			2,761.2
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	31/01/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	22/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	21643
Kapra, Opp to MRR School, Ecil	Invoice Date.	21-01-2022
	PO No.	84654
	PO Date.	18-01-2022
SY.no.193	Req ID	72974
GSTIN : 36AAGFV2068P1ZJ PAN AAGFV2068P	Req Date	14-01-2022
	Loc Req No	180918

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4547 - Electrical - other - Distribution Board - 3 4WAY	8537	5	1350.00	6,750.00	18	1,215.00
2	4798 - Electrical - other - FP Isolator - NA - nos	8536	5	469.00	2,345.00	18	422.10
3							
4							
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IGST	CGST	SGST			
			Total Taxable Amount	9,095.00	1,637.10
	818.55	818.55	Total Invoice Amount	10,732.10	

Rupees : Ten Thousand Seven Hundred Thirty Two and Paise Ten Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89944 Date: 21/01 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1   21-01-2022 14:25:54

84654
08.01.22 11:50:03

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	84654	180918
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4WAY*	5.00	1,350.00	0.00	18.00	7,965.00
2	4596 - Electrical - other - MCB - 16Amps - nos	10.00	117.00	0.00	18.00	1,380.60
3	4605 - Electrical - other - MCB - 6Amps - nos	10.00	117.00	0.00	18.00	1,380.60
4	4798 - Electrical - other - FP Isolator - NA - nos	5.00	469.00	0.00	18.00	2,767.10
					Total Order Value . . .	**13,493.30**

Rupees : Thirteen Thousand Four Hundred Ninty Three and Paise Thirty Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for E block part 2 flats purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

Part Bill :-
Bill No: 21643
Amount: 10,732.10
B/C Amount : 2,761.

For *Vista Homes*
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : _/_/__

Requisition Form

Company Name:	Vista Homes	Date:	14.01.2022
Site & Phase :	Vista Homes	Time:	14:30
Supplier:		Req. No.	180918
Material required before date:	19.01.22	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	3 Phase DB Box		05	No's		
2	ABB Change Over Box		05	No's		
3	MCB	16 amps	10	No's		
4	MCB	6 amps	10	No's		
5	4 pole isolator	40 amps	05	No's		
6						
7						
8						
9						
10						

Remarks: For E block part 2 flats fixing purpose

Prepared By	V.Sanketh	Approved by	
Sign.& Date	14.01.22	Sign. & Date	17 JAN 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	
Site & Phase :	Vista Homes	Time:	
Supplier	-	Req. No.	
Material required before date:	08.09.2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: For Sale's and Site office purpose

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18542
Vista Homes	DC Date.	21-01-2022
Kapra, Opp to MRR School, Ecil	PO No.	84654
	PO Date.	18-01-2022
SY.no.193	Req ID	72974
	Req Date	14-01-2022
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180918

	Description of Goods	HSN/SAC	Qty
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos	8537	5
2	4798 - Electrical - other - FP Isolator - NA - nos	8536	5
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INWARD
Inward No: 26128 Dt: 21/01/22
GRN No: 102586 Dt: 21/01/22
Received By: Sign:
Vista Homes

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 77192 Date: 22/01 Sign: