PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/01/22	Prepared by	Vanajarshi	Serial no.	173
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Vista Homes	Project	Vista Homes	HO received date	
PO/WO date	04/01/22	PO/WO No.	84206	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21640	21/01/22	8,791/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,791/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102581	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,791/-
Amount E – PO / WO value:	26,373/-
Amount F – Difference (A – E):	17,582/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	31/01/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarshi				
Sign:	(signature)				
Date	22/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	21640
Vista Homes		Invoice Date.	21-01-2022
Kapra, Opp to MRR School, Ecil		PO No.	84206
		PO Date.	04-01-2022
SY.no.193		Req ID	72623
GSTIN : 36AAGFV2068P1ZJ	PAN AAGFV2068P	Req Date	27-12-2021
		Loc Req No	180903

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4745 - Electrical - other - Wall Hanging Light - NA - Type 3		10	745.00	7,450.00	18	1,341.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	7,450.00	1,341.00
	670.50	670.50	Total Invoice Amount	8,791.00	

Rupees : Eight Thousand Seven Hundred Ninty One Only.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 8994
Date: 21/01
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 05-01-2022 4:21:57 PM

84206

5:44:07

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	84206	180903
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	04-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4745 - Electrical - other - Wall Hanging Light - NA - nos *Type 3*	30.00	745.00	0.00	18.00	26,373.00
				Total Order Value . . .	**26,373.00**

Rupees : Twenty Six Thousand Three Hundred Seventy Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. above order for E Block Part 2 flats fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by ema

Part Bill
Bill NO: 21640
Amount: 8,791/-
B/E Amount: 17,582/-

For *Vista Homes*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : _/_/_

Requisition Form

Company Name:	Vista Homes	Date:	27.12.21
Site & Phase :	Vista Homes	Time:	11:30
Supplier:		Req. No.	180903
Material required before date:	29.12.21	ID No.	72623

No	Description	Size	Quantity	Units	Inward No	Date
1	**Main door lights**		20	No's		
2				No's		
3				No's		
4				No's		
5	84206					
6						
7						
8						
9						
10						

Remarks: For E- block part 2 flats fixing purpose.

Prepared By	Md.Khadar	Approved by	
Sign.& Date	27.12.21	Sign. & Date	APPROVED 05 JAN 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	
Site & Phase :	Vista Homes	Time:	
Supplier		Req. No.	
Material required before date:	22.02.21	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks

Prepared By	Md.Khadar	Approved by	
Sign.& Date	20.04.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18539
Vista Homes	DC Date.	21-01-2022
Kapra, Opp to MRR School, Ecil	PO No.	84206
	PO Date.	04-01-2022
SY.no.193	Req ID	72623
	Req Date	27-12-2021
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180903

	Description of Goods	HSN/SAC	Qty
1	4745 - Electrical - other - Wall Hanging Light - NA - nos		10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13	INWARD		
14	Inward No: 26133 Dt: 21/01/22		
15	MRN No: 102581 Dt: 21/01/22		
16	Received By Sign		
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 77190 Date: 22/01 Sign:

for Summit Sales LLP

Authorised signatory