

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:	22/1/22	Prepared by	Bachkar	Serial no.	1785
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MPL	Project	MPL	HO received date	
PO/WO date	21/12/21	PO/WO No.	84101	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	178	21/1/22	69,430-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 69,430-00

Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	101716	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 69,430-00

Amount E – PO / WO value: 60,420-00

Amount F – Difference (A – E): 9010-00

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 24/1/22

Remarks: Transportation Charges are included.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Bachkar			
Sign:					
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme

**GREEN BELT SERVICES**

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Modi properties pvt LtdSl.No. **78**Date: 21/01/2022D.C.No 8185

Date:

P.O.No 84101

Date:

(MppL)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	supply of Cement pots. Big size, 30'inch dia.	20 nos		69.430	00
				69.430	
TOTAL				69.430	00

**GREEN BELT SERVICES**

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Sixty nine Thousand
for Hundred Thirty only**For GREEN BELT SERVICES**

Authorised Signatory

GSTIN : 36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI properties pvt. LTD

D.C.No. 81 Date 03/01/2022

(M PPL)

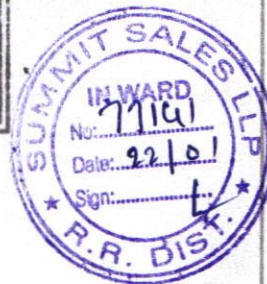
P.O.No. 84101 Date :

S.No.	PARTICULARS	QUANTITY
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1	Cement pots .Big siz. 30 inches.	10 NO'S
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2	Transport Extra	
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INWARD	
Inward No: 18319	Dt: 3/1/22
MRN No: 101716	Dt: 3
Received By:	Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	



Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme

**GREEN BELT SERVICES**

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. *MODI' properties pvt LTD*

85

D.C.No.

Date *19/01/2022**(Mppr)*P.O.No. *84101*

Date :

S.No.

PARTICULARS

QUANTITY

1 *Cement pots, Big size, 30" inches dia**10, no's*2 *Trans post Extra*

INWARD	
Inward No: <i>18542</i>	Dt: <i>19/1/22</i>
MRN No: <i>102409</i>	Dt:
Received By:	Sign: <i>ni3 am</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1/	



For GREEN BELT SERVICES

Receivers Signature

[Signature]
Authorised Signatory

Purchase Order

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04-01-2022 14:30:02



84101

5:44:06

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	84101	178276
Doc Date	31-12-2021	
Quote No	Nil	
Quote Date	31-12-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4072 - Consumables - Flower Pots - Others - Nos 30 inch dia	20.00	2,850.00	0.00	6.00	60,420.00
Total Order Value . . .					60,420.00

Rupees : Sixty Thousand Four Hundred Twenty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Tot-lot plantation work purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Green Belt Services**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		27.12.2021	
Site & Phase :		May Flower Platinum		Time:		10:20	
Supplier				Req.No.		178276	
Material required before date:		30.12.2021		ID No.		72543	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Cement Pots-Circular	30" Dia	20	No's			
2							
3							
4							
5	84101						
6							
7							
8							
9							
10							
11							
Remarks: Towards TOT-LOT Plantation work purpose							
Prepared By		R.Ashok		Approved by		S.V. Subba Reddy	
Sign.& Date		27.12.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

