

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	P. Bhaskar	Serial no.	1665
Supplier name	Samsat Sales LLP			HO inward no.	
Firm/Company	MPL	Project	MPL	HO received date	
PO/WO date	22/1/22	PO/WO No.	84620	Scan ID:	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21583	19/1/22	1000.5	☒ Yes ☐ No	
2.			/	☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1000.5	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	102427		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1000.5	
Amount E – PO / WO value:				1000.5	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		24/1/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		P. Bhaskar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	21583		
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM PAN AABCM4761E				Invoice Date.	19-01-2022		
				PO No.	84620		
				PO Date.	18-01-2022		
				Req ID	72881		
				Req Date	12-01-2022		
				Loc Req No	178318		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7683 - Stationery - printing - Scanner - NA - Nos		1	847.50	847.50	18	152.56
	Mobile camera box						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				847.50		152.56	
CGST							
SGST							
Total Taxable Amount							
76.28				Total Invoice Amount		1,000.05	
SGST							

Rupees : One Thousand and Paise Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

18-Jan-22 10:43:52 AM



84620

08.01.22 11:50:03

copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	84620	178318
Doc Date	18-01-2022	
Quote No	Nil	
Quote Date	18-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7683 - Stationery - printing - Scanner - NA - Nos Mobile camera box	1.00	847.50	0.00	18.00	1,000.05
Total Order Value . . .					1,000.05

Rupees : One Thousand and Paise Five Only.

Terms and Conditions :-

Specification / Brand For scanning of documents with mobile

Payment Terms After delivery

Tax Included

Delivery Date With in a day

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.above order is for , documents scanning, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	12.01.2022
Site & Phase :	May Flower Platinum	Time:	12:44
Supplier		Req.No.	178318
Material required before date:	17.01.2022	ID No.	72881

No	Description	Size	Quantity	Units	Inward No	Date
1	Mobile camera Box	15"x13"	01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Office use purpose

Prepared By	B.Nandini	Approved by	S. Subba Reddy
Sign. & Date	12.01.2022	Sign. & Date	



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 19-01-2022

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	18492
DC Date	19-01-2022
PO No.	84629
PO Date	18-01-2022
Req ID	72273
Req Date	20-12-2021
Loc Req No	178256

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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Subject to Hyderabad Jurisdiction

INWARD 19/1/22	
Inward No: 8549	Dr: n/3am
MRN No: 102924	Dr:
Received By:	Sign: n/3am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1	

for Summit Sales LLP


 Authorised signatory
