

**PURCHASE DIVISION**  
Advice for approval for credit to supplier



Date: 22/1/22		Prepared by: Babhakar		Serial no.	
Supplier name: Surojit Lab LLP			HO inward no. = 6-1785		
Firm/Company: MPPZ		Project: MPPZ		HO received date	
PO/WO date: 22/10/21		PO/WO No.: 82112		Scan ID:	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21224	29/12/21	44,002.82	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.			44,002.82	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	102437		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				44,002.82	
Amount E - PO / WO value:				2,20,014.08	
Amount F - Difference (A - E):				1,76,011.26	
Quantity received as per PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment - due date		24/1/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Babhakar			
Sign:					
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003


Email: purchase@modiproperties.com

**ORIGINAL INVOICE**

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 :

<b>Customer Details</b>		Invoice No.	21224
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad		Invoice Date.	29-12-2021
 GSTIN : 36AABCM4761E1ZM      PAN AABCM4761E		PO No.	82112
		PO Date.	27-10-2021
		Req ID	70660
		Req Date	26-10-2021
		Loc Req No	178121

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	130	264.44	34,377.20	28	9,625.62
2							
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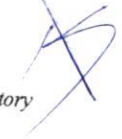
IGST	CGST	SGST	Total Taxable Amount	34,377.20	9,625.62
	4,812.81	4,812.81	Total Invoice Amount	44,002.82	

Rupees : Fourty Four Thousand Two and Paise Eighty Two Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory 



# Purchase Order



Page(s) 1 of 1

27-10-2021 1:08:03 PM

Origin:

82112

25.10.21 1:32:47

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

## Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad  
040-66335551  
9618244433

Doc No	82112	178121
Doc Date	27-10-2021	
Quote No	NIL	
Quote Date	27-10-2021	
SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3002 - Cement - PPC - 50kgs - bags	650.00	264.44	0.00	28.00	220,014.08
<b>Total Order Value . . .</b>					<b>220,014.08</b>

Rupees : Two Lakh(s) Twenty Thousand Fourteen and Paise Eight Only.

## Terms and Conditions :-

**Specification / Brand** All items shall be of brand/company  
**Payment Terms** After Delivery & Production of bill  
**Tax** Included in the above price  
**Delivery Date** within 2 days  
**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999  
**Penalty For Delay** Nil  
**Transportation Cost** Included in the above prices  
**Warranty** Nil  
**Advance Paid** Nil  
**Other Terms** Payment as per actual receipt of material.Above order for site use purpose  
**Completion Date** Nil  
**Measurement** Nil  
**Security** Nil  
**Remarks** PO NO 82108.

## For MDs APPROVAL

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification
- Replenishing SLLP stock.
- Other

**APPROVED BY**  
28 OCT 2021  
SOHAM MODI  
MANAGING DIRECTOR

*Part Delivery*  
Invoice: 21224  
Amount: 44,002.82  
Date: 29/12/21

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : \_\_\_/\_\_\_/\_\_\_

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Requisition Form - Cement, Recron, Plasticizer		Site & Phase		May Flower Patinum	
Company	MPL	Req. Date		26.10.2021	
Req. no.	178121	ID no.	706		
Material required before	28.10.2021	Approved by (sign):			
Prepared by:	k. Sravani		Subba Reddy		
Flat / Block no:	Towards Site use purpose				
S No	Item Description	Qty required	Qty Available at site	Balance Qty to	Inward No
1	Cement - PPC	760	110	650	26494287
2	Cement - OPC	-	-	-	-
3	Recron	90	-	-	-
4	Plasticizer	2812	-	-	-
Notes:	1 Round off cement to nearest load size 2 Round off Recron to nearest packing size 3 Round off plasticizer to nearest packing size				

APPROVED BY  
 28 OCT 2021  
 SOHAM MOJI  
 MANAGING DIRECTOR

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DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Applet / Customer / Transporter - Copy

1 of 1 29-12-2021

GSTIN/UNI: 36ACQFS2044C1Z7

<b>Customer Details</b> Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad  GSTIN: 36AABCM4761E1ZM	DC No	18153
	DC Date	29-12-2021
	PO No.	82112
	PO Date	27-10-2021
	Req ID	70660
	Req Date	26-10-2021
	Loc Req No	178121

	Description of Goods	HSN/SAC	Qty
1	3002 - Cement - PPC - 50kgs - bags	2523	130
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Subject to Hyderabad Jurisdiction

<b>INWARD</b>	
Inward No: 7866	Dt: 29/10/21
MRN No: 102437	Dt:
Received By:	Sign: <i>M. Jagan</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

