Remarks:

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Prabhakar | | | |
| Sign: | | [signature] | | | |
| Date | | 22 JAN 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 22/1/22 | Prepared by | Prabhakar | Serial no. | - UL 1787 |
| Supplier name | Praful Sanitary | | | HO inward no. | |
| Firm/Company | MPPL | Project | MPL | HO received date | |
| PO/WO date | 83751 | PO/WO No. | 24/12/21 | Scan ID: | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 865 | 24/12/21 | 30,479-00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 30,479-00 |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 10/192 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 30,479-00 |
| Amount E – PO / WO value: | 30,479-00 |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 24/1/22 |

(DUPLICATE FOR TRANSPORTER)

# GST INVOICE

**Praful Sanitary**
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
**Modi Properties Private Limited**
5-4-187/3 & 4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

| | |
|---|---|
| Invoice No. **PS/21-22/ 865** | Dated **24-Dec-21** |
| Delivery Note **Invoice** | |
| Reference No. & Date. | Other References **Credit** |
| Buyer's Order No. **83751** | Dated **24-Dec-21** |
| Dispatch Doc No. **Invoice** | Delivery Note Date **24-Dec-21** |
| Dispatched through **Mr. Shekhar** | Destination **May Flower Platinum, Mallapur** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **15mm Non Return Valve** | 8481 | 18 % | **50 No:** | 738.00 | No: | 30 % | **25,830.00** |
| | ***Output CGST*** | | | | | | | **2,324.70** |
| | ***Output SGST*** | | | | | | | **2,324.70** |
| | *Less :* ***ROUNDING OFF*** | | | | | | | **(-)0.40** |
| | Total | | | **50 No:** | | | | **₹ 30,479.00** |

INWARD
Inward No: 8246 Dt: 24/12/21
MRN No: 10192 Dt:
Received By: Sign: nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Amount Chargeable (in words) *E. & O.E*
**Indian Rupees Thirty Thousand Four Hundred Seventy Nine Only**

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 8481 | 25,830.00 | 9% | 2,324.70 | 9% | 2,324.70 | 4,649.40 |
| 99 | | 9% | | 9% | | |
| 99 | | 14% | | 14% | | |
| **Total** | **25,830.00** | | **2,324.70** | | **2,324.70** | **4,649.40** |

Tax Amount (in words) : **Indian Rupees Four Thousand Six Hundred Forty Nine and Forty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYD-29.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Praful Sanitary**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 89129
Date: 31/12
Sign:

## GST INVOICE

*(ORIGINAL FOR RECIPIENT)*

| | | |
|---|---|---|
| **Praful Sanitary**<br>3-6-429/6,SRI SAI TOWER,<br>St.No.4 HIMAYAT NAGAR<br>HYDERABAD<br>GSTIN/UIN: 36ACWPG4864A1ZG<br>State Name : Telangana, Code : 36<br>E-Mail : prafulsanitary@gmail.com | Invoice No.<br>**PS/21-22/ 865** | Dated<br>**24-Dec-21** |
| | Delivery Note<br>**Invoice** | |
| | Reference No. & Date. | Other References<br>**Credit** |
| Buyer (Bill to)<br>**Modi Properties Private Limited**<br>5-4-187/3 & 4, IInd Floor, M.G. Road<br>Secunderabad<br>GSTIN/UIN : 36AABCM4761E1ZM<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**83751** | Dated<br>**24-Dec-21** |
| | Dispatch Doc No.<br>**Invoice** | Delivery Note Date<br>**24-Dec-21** |
| | Dispatched through<br>**Mr. Shekhar** | Destination<br>**May Flower Platinum, Mallapur** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **15mm Non Return Valve** | 8481 | 18 % | **50 No:** | 738.00 | No: | 30 % | **25,830.00** |
| | ***Output CGST*** | | | | | | | **2,324.70** |
| | ***Output SGST*** | | | | | | | **2,324.70** |
| | *Less :* ***ROUNDING OFF*** | | | | | | | **(-)0.40** |
| | Total | | | **50 No:** | | | | **₹ 30,479.00** |

Amount Chargeable (in words) *E. & O.E*

**Indian Rupees Thirty Thousand Four Hundred Seventy Nine Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 8481 | 25,830.00 | 9% | 2,324.70 | 9% | 2,324.70 | 4,649.40 |
| 99 | | 9% | | 9% | | |
| 99 | | 14% | | 14% | | |
| **Total** | **25,830.00** | | **2,324.70** | | **2,324.70** | **4,649.40** |

Tax Amount (in words) : **Indian Rupees Four Thousand Six Hundred Forty Nine and Forty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Praful Sanitary**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 89129
Date: 21/12
Sign:
R.R. DIST.

 18-12-2021 2:50:07 PM

# Purchase Order

83751
15.12.21 11:28:55

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Praful Sanitary<br>3-6-138/5, Himayat Nagar, Hyderabad. | **Doc No** | 83751 | 178247 |
| | **Doc Date** | 18-12-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACWPG864A1ZG 40077300 | **Quote Date** | 14-12-2021 | |
| 65526886. 9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 7070 - Plumbing - GI - Non-Return Valve - Other - nos<br>*1/2" Spring type* | 50.00 | 738.00 | 30.00 | 18.00 | 30,479.40 |
| | | | | | **Total Order Value . . .** | **30,479.40** |

Rupees : Thirty Thousand Four Hundred Seventy Nine and Paise Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of Sudhkhar brand |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for part 2 loft tank use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

# Requisition Form

| Company Name: | Modi Properties Pvt Ltd | Date: | 14.12.2021 |
|---|---|---|---|
| Site & Phase : | May Flower Platinum | Time: | 05:45 |
| Supplier | | Req.No. | 178247 |
| Material required before date: | 17.12.2021 | ID No. | 72095 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Cpvc elbow | 3/4" | 100 | nos | | |
| 2 | Cpvc coupling ~~83630~~ | 3/4" | 20 | nos | | |
| 3 | Cpvc tank nipple | 3/4" | 50 | nos | | |
| 4 | Cpvc F.A.P.T | 3/4"x3/4" | 50 | nos | | |
| 5 | Spring type(N.R.V) 83751 | 1/2" | 50 | nos | | |
| 6 | Pvc plane bend | 4" | 20 | nos | | |
| 7 | Pvc boosh | 3"x1 1/2" | 15 | nos | | |
| 8 | pvc Rigid tee | 1 1/2" | 15 | nos | | |
| 9 | Cpvc solvent | std | 10 | nos | | |
| 10 | Teaflon tape | std | 50 | nos | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |

Remarks: Towards part -2 loft tank use purpose use purpose.

| Prepared By | N.Subhash | Approved by | S.V.Subba Reddy |
|---|---|---|---|
| Sign.& Date | 14.12.2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE