

Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	03	Owner name	T. Priyanka / T. Varin
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	7600/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call:	They said they will visit site soon & see.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	<u>04</u>	Owner name	<u>TAS prasad / Sai</u>
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	<u>7600/-</u>		
Remarks			
Contact date	<u>30/12/21</u>	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	<u>7600/-</u>	Next follow-up dt	
Outcome of call:	<u>They Said They will visit site soon & see</u>		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	08	Owner name	Mr. Vikram
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	3800/-		
Remarks			
Contact date	30/12/24	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3800/-	Next follow-up dt	
Outcome of call:	He said he will pay soon.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	09	Owner name	N. Hima bindu
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	7600/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call:	He She Said that they will pay soon		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	10	Owner name	K. Ranjith Kumar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7600/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call:	He said he will pay soon.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	11	Owner name	Sree laxmi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7600/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call:	She Said She will pay soon		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	19	Owner name	Ramgobreddy
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	11,400/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	11,400/-	Next follow-up dt	
Outcome of call:	He said he will pay soon		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	21	Owner name	K. Praveen Kumar
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	7,600/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call:	He said he will pay soon.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	23	Owner name	Madhulika Jaindia
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	26,600/-		
Remarks			
Contact date	30/12/21	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	26,600/-	Next follow-up dt	
Outcome of call:	No response.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	22	Owner name	Manish duggar
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	30,400/-		
Remarks			
Contact date	30/12/24	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	30,400/-	Next follow-up dt	
Outcome of call:	He is asking for clarification of 30,400/-		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	2A	Owner name	M. Madhuran
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	30,400		
Remarks			
Contact date	30/12/24	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	30,400	Next follow-up dt	
Outcome of call:	He said he has some faulty issues in his house & said after repairing all these collect cheques in his office.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	26	Owner name	Varalakshmi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	30,400/-		
Remarks			
Contact date	30/12/24	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	30,400/-	Next follow-up dt	
Outcome of call:	They said they are not receiving full fledge service		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	27	Owner name	Sri. Sudhakar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7600/-		
Remarks			
Contact date	30/12/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call:	He is asking for list of items provided under the maintenance.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	30	Owner name	Sudhakala
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7600/-		
Remarks			
Contact date	30/12/24	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7600/-	Next follow-up dt	
Outcome of call: He Said that There are Some pending works in his villa to do & after that he will pay.			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	38	Owner name	NVS Abhiram
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	30,400/-		
Remarks			
Contact date	30/12/24	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	30,400/-	Next follow-up dt	
Outcome of call:	They said that they will pay soon		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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