PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	Prabhakar	Serial no.	167
Supplier name	Roots Multiclean Ltd.			HO inward no.	
Firm/Company	GNRC	Project	Amopolis	HO received date	
PO/WO date	04/12/21	PO/WO No.	83291	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2312101793	31.12.21	23,128-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	23,128-00
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 102015	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,128-00
Amount E – PO / WO value:	23,128-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL FOR RECIPIENT

ROOTS MULTICLEAN LTD

ADDING VALUE

SURVEY NO.105/F, NCL, NORTH AVENUE,KOMPALLY VILLAGE,QUTHBULLAPUR MANDAL AND MUNICIPALITYSECUNDERABAD-500014, , TEL-040-27164483040-27164484,EMAIL-rajupulla@rootsemail.com
GSTIN:36AABCR0315F1ZX, PAN No:AABCR0315F, CIN:U36999TZ1992PLC003662

Bill To:
0014045919
M/s. G V RESERCH CENTERS PVT LTD
5-4-187/3and4, II nd Floor,
Soham Mansion, M.G.ROAD,
Hyderabad-500003
Telangana
GSTIN No : 36AAHCG4562D1ZP

Ship To:
14045919-INNOPOLIS
Sy no-542, Genome Valley, Thurkapally,
Thurkapally, Hyderabad
Hyderabad-500078
Telangana
Contact Person & Phone: SANJAY & + 919502288244

TAX INVOICE

Invoice No. : 2312101793
Date : 31.12.2021
PO No. : 83291-164232
PO Date : 04.12.2021
Our Ref No. : 273698
Our Ref Dt : 16.12.2021
Acc Ref No. : 90038678
Delivery No. : 0080556807

S. No	Item Code/ Description/ Mc.Sl.No./HSN Code	Qty /UoM	Rate /Unit	Discount Amount	Taxable Value	Tax Type	Rate of Tax	Tax Amount
1	559210005-00/FLIPPER + (DOMESTIC)/(Manually operated Walk-Behind sweeping machine, with an area Coverage of 2600 m2/h.)/,552100185225/96039000	1/EA	19600.00	0.00	19600.00	CGST SGST	9 9	1764.00 1764.00
			Sub Total	0.00	19600.00			3528.00

IRN: f0850fdf025f9cd9155bdc6272ceb7f295b0d8a89e04d1f6692a731f76358db1

Payment Terms : 100 % PAYMENT ALONG WITH PO
Rep ID : Muneeruddin Mohammed Sales Off. Hyderabad - Branch
Place of Supply : 36,Telangana
InCoterms, : Paid Basis to Our A/C

INWARD
Inward No: 787 Dt: 05/01/22
MRN No: 102015 Dt: 8/1/22
Received By: Praveen Sign:
Genome Valley Research Center Pvt. Ltd.

CGST 9% : **1764.00**
SGST 9% : **1764.00**

SUMMIT SALES LLP
INWARD No.: 90055
Date: 24/01
Sign: L
R.R. DIST.

TOTAL **23128.00**

TOTAL AMOUNT IN WORDS: **RUPEES TWENTY THREE THOUSAND ONE HUNDRED TWENTY EIGHT ONLY**

Terms & Condition :
18% Interest per annum will be charged on all the dues.
Goods once sold will not be taken back or exchanged.
Our responsibility ceases as soon as goods leave our godown.
We are not responsible for any damages or loss in transit.
This Transaction is Subject to Courts in Coimbatore Jurisdication only. E.&O.E.

Prepared/Checked By

For ROOTS MULTICLEAN LTD

Authorized Signatory

Purchase Order

New Order

83291
02.12.21 2:43:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details				
Roots Multiclean Ltd.		**Doc No**	83291	164232
Plot No. 36, D.V. Colony, Off Minister Road, Secunderabad - 500 003.		**Doc Date**	04-12-2021	
		Quote No	Nil	
GSTIN -	040 - 27894483.	**Quote Date**	24-08-2021	
040 - 40044126, 27894484	9346468578	**SupplyType**	Supply	

Kind Attn : Mr. M.D.Muneeruddin

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	5166 - Equipment - machinery - Sweeper Machine - NA - Nos *559210005-00 Flipper Malually operated walk behind sweeping machine*	1.00	24,500.00	20.00	18.00	23,128.00
					Total Order Value . . .	**23,128.00**

Rupees : Twenty Three Thousand One Hundred Twenty Eight Only.

Terms and Conditions :-

Specification / Brand	Above item shall be of 'Roots' brand flipper model as mentioned
Payment Terms	100% against Delivery & Production bill
Tax	GST included in the above prices
Delivery Date	Within 2 weeks .
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	12 months from date of commissioning.
Advance Paid	Rs. 23,128-00 by cheque......
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site Road cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [x] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
06 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Roots Multiclean Ltd.*

Name : ____________

Date : __/__/____

1505

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	02.12.2021
Site & Phase:	Innopolis.	Time:	15:00
Supplier		Req. No.	164232
Material required before date:		ID No.	71737

No	Description	Size	Quantity	Units	Inward No	Date
1.	Road cleaning machine	-	01	No's		
2.	Roots Road cleaning					
3.	machine.					
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

8329

Remarks: Towards site use purpose.			
Prepared By	Sridevi	Approved by	Mr.Ramesh reddy
Sign. & Date	02.12.2021	Sign. & Date	02.12.2021

Note:

APPROVED
02 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
13 DEC 2021
SOHAM MODI
MANAGING DIRECTOR