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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/01/22	Prepared by	Kavitha	Serial no.	00185[illegible]
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Modi realty Miryalguda	Project	AGH	HO received date	
PO/WO date	4/01/22	PO/WO No.	84201	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21652	22/01/22	10,868/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			10,868/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	102619	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10,868/-
Amount E – PO / WO value:			10,868/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	25/01/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	25/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
K Srinu		Invoice No.	21652
Sy No. 786, Miryalguda, Nalgonda District		Invoice Date.	22-01-2022
		PO No.	84201
		PO Date.	04-01-2022
		Req ID	72629
		Req Date	27-12-2021
GSTIN : 36CAWPK8329R1Z8	PAN CAWPK8329R	Loc Req No	165553

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30	306.98	9,209.40	18	1,657.68
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	9,209.40	1,657.68
	828.84	828.84	Total Invoice Amount	10,867.09	

Rupees : Ten Thousand Eight Hundred Sixty Seven and Paise Nine Only.

M.modi

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90010 Date: 22/01 Sign: L

for Summit Sales LLP

Authorised signatory

Purchase Order

 04-01-2022 13:04:09

84201

5:44:07

From Company : **K.Srinu Contractor**
S no: 4-545,Kakuturivari Palem, Tangtur, Prakasham, Andhra Pradesh-523274
G S T No. : 36CAWPK8392R2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84201	165553
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	04-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	30.00	306.98	0.00	18.00	10,867.09
					Total Order Value . . .	**10,867.09**

Rupees : Ten Thousand Eight Hundred Sixty Seven and Paise Nine Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. NCL
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 10, 11, 20 Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***K.Srinu Contractor***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	K.srinu	Date:	27-12-2021
Site & Phase:	AVR Gulmohar Homes	Time:	12.00
Supplier:	SSLLP	Req. No.	165553
Urgent		ID No.	72629

No	Description	Size	Quantity	Units	Inward No	Date
1	Altke-lappum	25 kgs	30	Bags		
2						
3						
4	84201					
5						

Remarks:for villa no.10,11,20 Bill should be made in the name of painting contracter K.srinu

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	Zakir	Approved by	
Sign.& Date	27-12-2021	Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		
K Srinu Sy No. 786, Miryalguda, Nalgonda District	DC No.	18551
	DC Date.	22-01-2022
	PO No.	84201
	PO Date.	04-01-2022
	Req ID	72629
	Req Date	27-12-2021
GSTIN : 36CAWPK8329R1Z8	Loc Req No	165553

	Description of Goods	HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30
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INWARD
Inward No: 15136 Dt: 22/01/22
MRN No: 102619 Dt: 24/01/22
Received By: Security Sign
Modi Realty (Miryalguda) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77235
Date: 25/01
Sign: