6

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/01/22	Prepared by	Kavitha	Serial no.	189[illegible]
Supplier name	Gautham enterprises			HO inward no.	-
Firm/Company	Modi realty Minyalaguda	Project	AGH	HO received date	
PO/WO date	25/11/21	PO/WO No:	82993.	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1640	27/12/21	21855/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21855
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	101561	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21855/-
Amount E – PO / WO value:	2,855/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	25/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. **1640**	Dated **27-Dec-21**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References **TS10UB5649**
Buyer's Order No. **Po no: 82993 dt: 25-11-21**	Dated **27-Dec-21**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Mr.Vamshi**	Destination
Terms of Delivery	

Consignee (Ship to)
Modi Realty Miryalaguda LLP
Raniganj
Secunderabad
Ph: 8919278620
Mr. Raghu
GSTIN/UIN : 36ABCFM6774G2ZZ
State Name : Telangana, Code : 36

Buyer (Bill to)
Modi Realty Miryalaguda LLP
Raniganj
Secunderabad
Ph: 8919278620
Mr. Raghu
GSTIN/UIN : 36ABCFM6774G2ZZ
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**4 kg**	470.00	398.31	kg		**1,593.24**
2	**Nestea Lemon 1 Kg**	21012090	18 %	**3 nos**	325.00	275.42	nos		**826.26**
									2,419.50
	CGST Output - 9%					9	%		**217.75**
	SGST Output - 9%					9	%		**217.75**
	Total								**₹ 2,855.00**

INWARD
Inward No: 15103 Dt: 01/01/22
MRN No: 01561 Dt: 03/01/2022
Received By: Security Sign
Modi Realty Miryalaguda LLP

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Eight Hundred Fifty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,593.24	9%	143.39	9%	143.39	286.78
21012090	826.26	9%	74.36	9%	74.36	148.72
Total	**2,419.50**		**217.75**		**217.75**	**435.50**

Tax Amount (in words) : **INR Four Hundred Thirty Five and Fifty paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

Authorised Signatory

GAUTHAM ENTERPRISES Begumpet, Secunderabad-16.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 89932
Date: 21/01
Sign:

Purchase Order

 25-11-2021 15:53:06 Original 82993

23.11.21 11:49:58

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Gautham Enterprises	**Doc No**	82993	165532
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	25-11-2021	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	09-09-2021	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	4.00	398.30	0.00	18.00	1,879.98
2	4060 - Consumables - Tea Powder - NA - kgs *Lemon Tea*	3.00	275.42	0.00	18.00	974.99
					Total Order Value . . .	**2,854.96**

Rupees : Two Thousand Eight Hundred Fifty Four and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

material not received

For *Modi Realty (Miryalguda) LLP*

Authorised Signatory

27/11/2021

Name :

Contact ...

Accepted the above Terms And Conditions

For *Gautham Enterprises*

Name : ____________

Date : __/__/____

Requisition Form 16164

Company Name:	Modi Realty Miryalaguda LLP	Date:	24-11-2021	
Site & Phase:	AVR Gulmohar Homes	Time:	11.50	
Supplier:		Req. No.	165532	
	urgent	ID No.	71478	

No	Description	Size	Quantity	Units	Inward No	Date	
1	Coffee powder	std	4	kg			
2	Tea powder	std	3	kg			
3							
	82993						
					APPROVED		
					27 NOV 2021		
					MINISH PARIKH MANAGER PROCUREMENT		

Remarks: Above materials is used for customer and office staff

Prepared By	Zakir	Approved by		
Sign.& Date	24-11-2021	Sign. & Date		