PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/01/2022	Prepared by	Ramya	Serial no.	- UU180F
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	08.01.2022	PO/WO No:	84324	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21536	18.01.2022	4,147.70	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			4,147.70
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	102413	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,147.70
Amount E – PO / WO value:			8,851.18
Amount F – Difference (A – E):			4,703.48
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	31/01/2022		
Remarks:	– Part Bill –		

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R—				
Date	24/01/2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21536
Mehta & Modi Realty Kowkur LLP	Invoice Date.	18-01-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	84324
	PO Date.	08-01-2022
	Req ID	72762
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	07-01-2022
	Loc Req No	140994

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20kg	3214	5	703.00	3,515.00	18	632.70
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,515.00		632.70
	316.35	316.35	Total Invoice Amount	4,147.70		

Rupees : Four Thousand One Hundred Fourty Seven and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP INWARD No: 8977 Date: 18/01 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 08-01-2022 16:30:29 Ori

84324
08.01.22 11:42:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84324	140994
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs *1kg*	5.00	310.00	0.00	18.00	1,829.00
2	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs *20kg*	5.00	703.00	0.00	18.00	4,147.70
3	6548 - Paints - Janata Paste - NA - kgs	2.00	63.00	0.00	18.00	148.68
4	7109 - Plumbing - other - Araldite - other - gms	2.00	1,155.00	0.00	18.00	2,725.80
					Total Order Value . . .	**8,851.18**

Rupees : Eight Thousand Eight Hundred Fifty One and Paise Eighteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For B-Block corridor tiles laying Purpose
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Part Bill
Bill NO : 21536
Bill Date: 18.01.2022
Amount: 4,147.70
Bal : 4,703.48

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
10/01/2022
Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Date : __/__/____

Requisition Form

Name:	MMR Kowkur llp	Date:	07-01-2022
Phase :	GHT	Time:	16:30
pplier		Req. No.	140994
Material required before date: 10-01-2022		ID No.	72762

No	Description	Size	Quantity	Units	Inward No	Date
2	Araldite	500 gms	03	Nos		
3	Jantha paste	200 gms	04	Nos		
4	Adhesive Chemical 8H324	1 liters	05	nos		
5	Roff stone tile adhesive	20kgs	05	Bags		
6						
7						
8						
9						
10						
11						

Remarks: - For B-block corridor tile's laying&Site use purpose

APPROVED
10 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	07-01-2022	Sign. & Date	07-01-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	18445
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	18-01-2022
	PO No.	84324
	PO Date	08-01-2022
	Req ID	72762
GSTIN : 36ABLFM7631F1Z3	Req Date	07-01-2022
	Loc Req No	140994

	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	3214	5
2			
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INWARD
Inward No: 11990 Dt: 18/01/22
MRN No: 10241 Dt: 19/01/22
Received By:
MEHTA & MODI ... LLP
14:18

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 22076
Date: 21/01
Sign:
R.R. DIST.