

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/01/2022		Prepared by: MINISH		Serial no. 159																															
Supplier name: S.S.L.P.				HO inward no.																															
Firm/Company: Modi Roady Kattapur LLP		Project: GMR.		HO received date																															
PO/WO date: 05/01/2022		PO/WO No. 84264		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	21475	13/01/2022	3,646/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):			3,646/-																																
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.: 106; 102289 ✓		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B – Other Credits : Transportation charges																																			
Amount C – Other Debits :																																			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,646/- ✓																																
Amount E – PO / WO value:			3,646/-																																
Amount F – Difference (A – E):			NIL																																
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		27/01/2022																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>M D</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	Name:						Sign:						Date						Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
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Name:																																			
Sign:																																			
Date																																			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

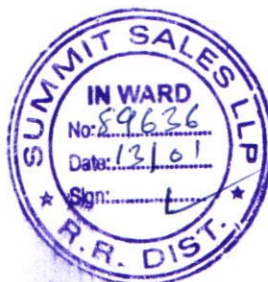
1 of 1

Customer Details				Invoice No.		21475	
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

05-01-2022 15:12:57



5:44:07

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	84264	192639
Doc Date	05-01-2022	
Quote No	Nil	
Quote Date	05-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
2 7560 - Stationery - other - Pen - NA - nos Blue-20 Red-10	30.00	3.50	0.00	18.00	123.90
3 7544 - Stationery - other - Marker - NA - nos	20.00	16.00	0.00	18.00	377.60
4 7507 - Stationery - other - Box file - Big - nos	5.00	94.50	0.00	18.00	557.55
Total Order Value . . .					3,646.25

Rupees : Three Thousand Six Hundred Fourty Six and Paise Twenty Five Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.**Completion Date** NA**Measurment** NA**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	05.01.2022
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:00
Supplier		Req. No.	192639
Material required before date:	08.01.2022	ID No.	72678

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 papers	Std	10	Bundles		
2.	Red pen	Std	10	No's		
3.	Blue pens	std	20	No's		
4.	Permanent marker (black)	Std	20	No's		
5.	A4 box files	Std	05	No's		
6.						
7.						
8.						
9.						
10.						

Remarks: for site office and sales office purpose at GMR site .

Prepared By	A.Sravani	Approved by	
Sign. & Date	05.01.2022	Sign. & Date	

Note:

8

APPROVED
05 JAN 2022
M. RAM PRASAD
PROJECT MANAGER

APPROVED
06 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-01-2022

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN : 36AAEFM1459R1ZP

DC No.	18391
DC Date.	13-01-2022
PO No.	84264
PO Date.	05-01-2022
Req ID	72678
Req Date	05-01-2022
Loc Req No	192639

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7560 - Stationery - other - Pen - NA - nos	9608	30
3	7544 - Stationery - other - Marker - NA - nos	9608	20
4	7507 - Stationery - other - Box file - Big - nos		5
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
MODI REALTY MALLAPUR LLP	
Authorised signatory	
And No 724201/13/01/22	
MRN No 102289 dt 13/01/22	
Received By..... S.N.....	