PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	Babyakar	Serial no.	...166
Supplier name	Akshey Traders			HO inward no.	
Firm/Company	GVRC	Project	Anopolis	HO received date	
PO/WO date	4/1/22	PO/WO No.	881193	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1694	7/1/22	7875-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			7875-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	102058	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7875-00
Amount E – PO / WO value:			7875-00
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	24/1/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Babyakar			
Sign:		[signature]			
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

9381004542

AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

GSTIN : 36BFYPA0121A1Z3

Invoice No. 1694

Date. 7/01/2022.

Name G.V. Research centre Pvt. Ltd GSTIN 36AAHCG4562D1ZP

Address P.O. No. 84193

State State Code

Sl. No.	PARTICULARS	HSN CODE	Qty.	Rate	Amount	5%	12%	18%	Amount
1	Goda Rope	85310	50	150	7500	375			7875.
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Total Amount		7500.
Add CGST 9%	187.5	
Add SGST 9%	187.5	
Total GST	375	
Total Amount		7875.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 90060 Date: 24/01 Sign:

Mode of Payment :
Cash / Cheque / Cheque No.

INWARD
Inward No: 7857 Dt: 7/01/22
MRN No: 101058 Dt: 10/1/22
Received By: Praveen Sign:
Genome Valley Research Center Pvt. Ltd.

Rupees inwords

For AKSHAYA TRADERS

A. [illegible]

Receiver's Signature

Proprietor

Purchase Order

 04-01-2022 13:04:09 Origi

84193

5:44:07

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Akshaya Traders	**Doc No**	84193	164375
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	04-01-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	04-01-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6025 - Miscellaneous - Gova rope - NA - bundles	50.00	150.00	0.00	5.00	7,875.00
				Total Order Value . . .		**7,875.00**

Rupees : Seven Thousand Eight Hundred Seventy Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Akshaya Traders*

Name : ____________________

Date : __/__/____

TAX INVOICE

Cell : 9958611144

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.		Date:			03.01.2022	
Site & Phase:	Innopolis.		Time:			10:00	
Supplier			Req. No.			164375	
Material required before date:		05.01.2022	ID No.			72601	
No	Description		Size	Quantity	Units	Inward No	Date
1	Gova Ropes 84193			50	No's		
2	Blue sheets		18'x24'	10	No's		
3	Blue sheets 84194		12'x18'	10	No's		
4							
Remarks: Towards Site use purpose							
Prepared By	Nikhil		Approved by			Mr.Ramesh reddy	
Sign. & Date	03.01.2022		Sign. & Date			03.01.2022	

Note:

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE