

PURCHASE DIVISION
Advice for approval for credit to supplier

NOC

Date: 22/1/22		Prepared by: Prabakaran		Serial no.: 1651	
Supplier name: Elegant Enterprises		HO inward no.:			
Firm/Company: GVRCC		Project: Imopoly		HO received date:	
PO/WO date: 20/1/21		PO/WO No.: 81895		Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0853	20/10/21	66,000-00	☐ Yes ☐ No
2.			/	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.			66,000-00	☒ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 98716	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 66,000-00

Amount E – PO / WO value: 65,999.76

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 24/1/22

Remarks: NOC taken

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabakaran			
Sign:					
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Purchase Order

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18-Jan-22 4:33:31 PM

Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	81895	164030
Doc Date	20-10-2021	
Quote No	NIL	
Quote Date	19-10-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4691 - Electrical - wires - Al Armored cable - NA - mtrs 4 core x 16sq.mm	400.00	139.83	0.00	18.00	65,999.76
Total Order Value . . .					65,999.76
Rupees : Sixty Five Thousand Nine Hundred Ninty Nine and Paise Seventy Six Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for site electrical use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks nil

* Bill not received.
Bill Not Received E. Nagaraj 25/01/22

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		GV Research Centers Pvt Ltd		Date:		19-10-21	
Site & Phase :		Innopolis		Time:		14:26	
Supplier				Req. No.		164030	
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1.	Isolator's	63 Amps	12	No's		
2.	MC breakers	16 Amps	02	Boxes		
3.	MCB	10 Amps	01	Box		
4.	Tape(red)		04	Boxes		
5.	Tape(yellow)		04	Boxes		
6	Tape(black)		04	Boxes		
7.	Tape(blue)		04	Boxes		
8	Clipping tool box(LUX)		01	Boxes		
9	Set spaners	(8-20)no	01	set		
10	Low voltage gloves		04	Sets		
11	High voltage gloves		04	sets		
12	Clamp meters digital		04	sets		
13	Cutting pliers		04	sets		
14	Screw driver	8"	04	sets		
15	Testers		04	sets		
16	Tools bages		04	sets		
17	L Ankey kit		01	set		
18	Pendent holders		04	sets		
19	MCCB	100Amps	02	No's		
20	Hacksaw frame and bolds		03	NO'S		
21	4Core aliminium wire	16sqmm	400	mtrs		

Remarks: for electrical maintaining purpose / bit use

Prepared By :	Akhil	Approved by	balamuralikrishna
Sign. & Date :	19-10-21	Sign. & Date	19-10-21

Cmb
19/10/2024