

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22.01.2022		Prepared by: Ramya		Serial no. 1765	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: MMRK LLP		Project: GHT		HO received date	
PO/WO date: 10.01.2022		PO/WO No.: 84363		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21532	18.01.2022	1,633.12	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,633.12

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 102411	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,633.12

Amount E – PO / WO value: 8,165.60

Amount F – Difference (A – E): 6,532.48

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 31/1/2022

Remarks: - Final Bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Prabha			
Sign:					
Date	22/01/2022	22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		21532	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

11-01-2022 2:38:08 PM

0



84363

08.01.22 11:42:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

Doc No	84363	141004
Doc Date	10-01-2022	
Quote No	NIL	
Quote Date	07-01-2022	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6066 - Miscellaneous - Armor Board - NA - Nos 6 x 4	10.00	692.00	0.00	18.00	8,165.60
Total Order Value . . .					8,165.60

Rupees : Eight Thousand One Hundred Sixty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for A Block slab expansion purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

Part Bill

Bill No : 21458

date: 12.01.2022

Amount : 6,532.48

Bal Amount : 1,633.12

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

11/01/2022

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ____/____/____

Requisition Form

[illegible]

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 18-01-2022

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

DC No.	18441
DC Date	18-01-2022
PO No.	84363
PO Date	10-01-2022
Req ID	72765
Req Date	07-01-2022
Loc Req No	141004

Description of Goods

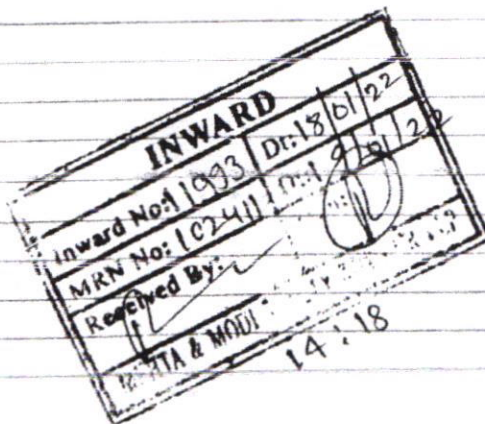
HSN/SAC

Qty

1 6066 - Miscellaneous - Armor Board - NA - Nos

39211900

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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory