

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		22/01/2022	Prepared by		Ramya	Serial no.	17A
Supplier name		Summit sales LLP			HO inward no.		
Firm/Company		MMRK LLP	Project		GHT	HO received date	
PO/WO date		14.12.2021	PO/WO No.		84560	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached			
1.	21534	18.01.2022	1,881.60	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount A – Bills total (Excluding Transport & Hamali Charges):						1,881.60	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report							
MRN nos.:			Proof of delivery matches MRN			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,881.60	
Amount E – PO / WO value:						1,881.60	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received				
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other				
Payment – due date			31.01.2022				
Remarks: - final Bill -							
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager		
Name:	Ramya	Ramya					
Sign:							
Date	22/01/2022	22 JAN 2022					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500063

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7


1 of 1 :

Customer Details				Invoice No.	21534		
Mehta & Modi Realty Kowkur LLP				Invoice Date.	18-01-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	84560		
GSTIN : 36ABLFM7631F1Z3				PO Date.	14-12-2021		
PAN ABLFM7631F				Req ID	72968		
				Req Date	14-01-2022		
				Loc Req No	141116		

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4028 - Consumables - First -Aid Kit - NA - boxes	3006	2	840.00	1,680.00	12	201.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,680.00	201.60
	100.80	100.80	Total Invoice Amount	1,881.60	

Rupees : One Thousand Eight Hundred Eighty One and Paise Sixty Only.

for Summit Sales LLP 



Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

Page(s), 1 Of 1

14-01-2022 14:59:33

Original



08.01.22 11:50:02

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	84560	141116
Doc Date	14-12-2021	
Quote No	Nil	
Quote Date	14-12-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4028 - Consumables - First -Aid Kit - NA - boxes	2.00	840.00	0.00	12.00	1,881.60
Total Order Value . . .					1,881.60

Rupees : One Thousand Eight Hundred Eighty One and Paise Sixty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site purpose**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

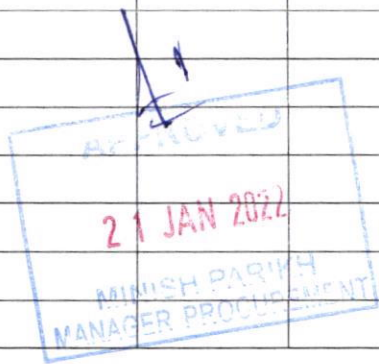
For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Mehta & Modi Realty KowkurLLP		Date:		14-01-2022	
Site & Phase :		GHT		Time:		12:46	
Supplier		SSLLP		Req. No.		141116	
Material required before date:			17-01-2022		ID No.		72968
No	Description	Size	Quantity	Units	Inward No	Date	
1	First aid kits	Std	02	No.s			
2							
3							
4							
5	84560						
6							
7							
8							
9							
10							
11							
Remarks: - For site office and construction purpose.							
Prepared By		N.Shravya		Approved by		A Suresh	
Sign.& Date		14-01-2022		Sign. & Date		14-01-2022	



 APPROVED
 21 JAN 2022
 MINISH PARIKH
 MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#S-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

Date: 18-01-2022

Customer Details

Mehra & Modi Realty Kowkur LLP

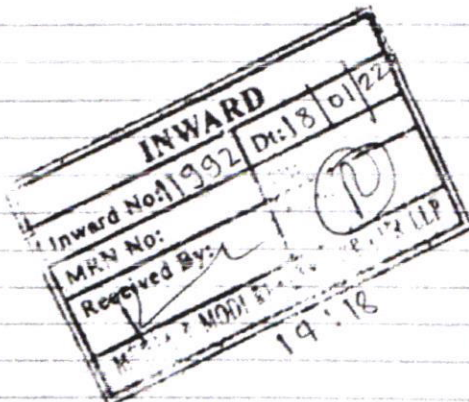
Sy No: 196, Kowkur, Hyderabad, 500010

DC No: 18443
 DC Date: 18-01-2022
 PO No: 84560
 PO Date: 14-12-2021
 Req ID: 72968
 Req Date: 14-01-2022
 Loc Req No: 141116

GSTIN: 36ABLFM7631F1Z3

Description of Goods

	Description of Goods	HSN/SAC	Qty
1	4028 - Consumables - First -Aid Kit - NA - boxes	3006	2
2			
3			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

