PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/01/22	Prepared by	Vanajakshi	Serial no.	1757
Supplier name	Summit sales LLP			HO inward no.	
Firm/Company	Nilgiri Estate	Project	Nilgiri Estate	HO received date	
PO/WO date	8/1/22	PO/WO No.	84318	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21618	20/01/22	12,243/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,243/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 102523	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,243/-
Amount E – PO / WO value:	12,243/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	31/01/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	Prabhakar			
Sign:	[signature]	[signature] APPROVED			
Date	24/01/22	24 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21618
Nilgiri Estates	Invoice Date.	20-01-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	84318
	PO Date.	08-01-2022
	Req ID	72719
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	07-01-2022
	Loc Req No	175468

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	4418	2	2660.00	5,320.00	18	957.60
2	2169 - Carpentry - hardware - SS Mortise Lock -	8301	1	2350.00	2,350.00	18	423.00
3	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	5	541.00	2,705.00	18	486.90
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IGST	CGST	SGST				
			Total Taxable Amount	10,375.00		1,867.50
	933.75	933.75	Total Invoice Amount	12,242.50		

Rupees : Twelve Thousand Two Hundred Fourty Two and Paise Fifty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89893 Date: 20/01 Sign: C

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-01-2022 15:17:33

84318

08.01.22 11:42:53

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From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details		
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84318 175468
	Doc Date	08-01-2022
	Quote No	Nil
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2022
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	2.00	2,660.00	0.00	18.00	6,277.60
2	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	1.00	2,350.00	0.00	18.00	2,773.00
3	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	5.00	541.00	0.00	18.00	3,191.90
					Total Order Value . . .	**12,242.50**

Rupees : Twelve Thousand Two Hundred Fourty Two and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.Rate per sft Rs/- 126 + 18% Gst
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in a day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Transport by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V no 180, 175, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Nilgiri Estates***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form - Doors and hardware (Deluxe)

Company	Nilgiri Estates	Site & Phase	Nilgiri Estates
Req. no.	175468	Req. Date	07.01.22
Material required before	Urgent	ID no.	72719
Prepared by:	sadhana	Approved by (sign):	
Flat / Block no:	V.no: 180 , 175		

Type AA1 (Single) 1175 Sft Order value:	0	Villas
Type AA2 (Single) 1175 Sft Order value:	2	Villas
Type BB1 (Single) 915 Sft Order value:	0	Villas
Type BB2 (Single) 915 Sft Order value:	0	Villas

S.No.	Item Description	Units	Qty required for Type AA1 (Single) 1175 Sft	Qty required for Type AA2 (Single)1175 Sft	Qty required forType BB1 (Single) 915 Sft	Qty required forType BB2 (Single) 915 Sft	Type AA1(Single) 1175 Sft villa requirement	Type AA2(Single) 1175 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Panel Doors-38"x80"	nos	-	-	-	-	-	-	-	-	2.0	0	2.0		
2	Panel Doors-32"x82"	nos	2	2	2	2	-	4	-	-	-	0	-		
3	Panel Doors-32"x80"	nos	1	1	1	1	-	2	-	-	-	0	-		
4	Panel Doors-26"x82"	nos	2	2	2	2	-	4	-	-	-	0	-		
5	Panel Doors-26"x80"	nos	-	1	-	1	-	2	-	-	-	0	-		
6	Mortise Lock	nos	1	1	1	1	-	2	-	-	1.0	0	1.0		
7	Cylindrical Locks	nos	5	6	5	6	-	12	-	-	5.0	0	5.0		
45	SS Hinges-4" with screws	nos	18	21	18	21	-	42	-	-	-	0	-		
9	Magnetic Door Stopper	nos	6	7	6	7	-	14	-	-	-	0	-		
	Total										8.0		8.0		

APPROVED
08 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

8/2/18

Certified by:

Project Manager
Nilgiri Estates

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	18519
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	20-01-2022
	PO No.	84318
	PO Date.	08-01-2022
	Req ID	72719
GSTIN : 36AAHFN0766F1ZA	Req Date	07-01-2022
	Loc Req No	175468

	Description of Goods	HSN/SAC	Qty
1	2360 - Carpentry - doors - Panel Doors - Others - Nos	4418	2
2	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8301	1
3	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	5
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD

In ward No: 22846 Dt: 20/01/22

PW No: 102523 Dt: 21/01/22

Received By: Ashish S

Nilgiri Est

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 77209
Dt. 24/01
Sign: