PURCHASE DIVISION
Advice for approval for credit to supplier

No Co

Date:	25/1/22	Prepared by	Prabhakar	Serial no.	1871
Supplier name	Ganji Venkaiah & Sons			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	15/12/21	PO/WO No.	83634	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	CM02	03/12/21	1260-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			1260-00	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 101125 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1260-00
Amount E – PO / WO value:	1260-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED [signature]			
Date		25 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS

5-5-97 GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **4702**	Dated **23-Dec-21**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **83634**	Dated **15-Dec-21**
Dispatch Doc No.	Delivery Note Date **23-Dec-21**
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
MODI PROPERTIES PVT LTD.
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (Bill to)
MODI PROPERTIES PVT LTD.
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**PAINT THINNER 1LTR**	3805	**1 Nos**	90.00	76.27	Nos		**76.27**
2	**YELLOW HI PERFORMANCE YELLOW PRIMER 4 LTR**	32082090	**1 Nos**	929.99	788.13	Nos		**788.13**
3	**YELLOW HI PERFORMANCE YELLOW PRIMER 1 LTR**	32082090	**1 Nos**	240.34	203.68	Nos		**203.68**
								1,068.08
	Less : ***CGST***							**96.12**
	SGST							**96.12**
	Round Off							**(-)0.32**
	Total		**3 Nos**					**₹ 1,260.00**

18238 **INWARD**
Inward No: 18238 Dt: 23/12/21
MRN No: 01125 Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 88939
Date: 27/12
Sign:

Amount Chargeable (in words)
INR One Thousand Two Hundred Sixty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3805	76.27	9%	6.86	9%	6.86	13.72
32082090	991.81	9%	89.26	9%	89.26	178.52
Total	**1,068.08**		**96.12**		**96.12**	**192.24**

Tax Amount (in words) : **INR One Hundred Ninety Two and Twenty Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH & SONS

GANJI VENKANNA AND SONS SEC'BAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

  25-Jan-22 3:33:32 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc No**	83634	178239
	Doc Date	15-12-2021	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	15-12-2021	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6596 - Paints - Turpentine Oil - NA - ltrs *01ltrs*	1.00	76.27	0.00	18.00	90.00
2	6527 - Paints - Enamel - 4ltrs - buckets *Zinc oxide*	1.00	788.13	0.00	18.00	929.99
3	6528 - Paints - Enamel - NA - ltrs *01ltrs (Zinc oxide)*	1.00	203.38	0.00	18.00	239.99
					Total Order Value . . .	**1,259.98**

Rupees : One Thousand Two Hundred Fifty Nine and Paise Ninty Eight Only.

Terms and Conditions :-

Specification / Brand	item in Sl.no.1-'Asian' brand, Sl.no.2-'Berger' brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	On or before 21.5.12
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House elevation cladding work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

Bill not received
27/1/2022

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	10.12.2021
Site & Phase :	May Flower Platinum	Time:	13:50
Supplier	Mangilal	Req.No.	178239
Material required before date:	14.12.2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Zinc Oxide	6 Liters	01	No's		
2	Terpent Oil	1 Liter	01	No's		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Club house elevation cladding work Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	10.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.