PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	Handa	Serial no.	1777
Supplier name	Patil & Co			HO inward no.	–
Firm/Company	SSUP	Project	SSUP	HO received date	–
PO/WO date	1/11/21	PO/WO No.	82071	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3410	20/11/21	2,09,688/-	☑ Yes ☐ No
2.			–	☐ Yes ☐ No
3.			–	☐ Yes ☐ No
4.			–	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,09,688/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	99509, 102602	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,09,688/-
Amount E – PO / WO value:	2,22,258/-
Amount F – Difference (A – E):	12,570/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	Paid 2,22,258/-
Remarks:	Part Bill – (Bill NO 3410) Material Received on 22/11/21 + 21/1/22

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Handa				
Sign:	[signature]	[signature]			
Date	22/1/22	APPROVED 25 JAN 2022 MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PATEL & CO (21-22)
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751,7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Invoice No. 3410	Dated 20-Nov-2021
Delivery Note 3410	Mode/Terms of Payment
Supplier's Ref. SAIRAM	Other Reference(s)
Buyer's Order No. 82071	Dated 20-Nov-2021
Despatch Document No.	Delivery Note Date 20-Nov-2021
Despatched through	Destination
Bill of Lading/LR-RR No.	Motor Vehicle No. TS 10 UA 9758
Terms of Delivery	

Buyer
SUMMIT SALES LLP
5-4-187/3 &4,2ND FLOOR,
M.G ROAD,SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**F2006401 2in1 Wallmixier**	84819090	**25.00 nos**	2,351.69	nos		**58,792.25**
2	**F2006251 Sink Cock**	84819090	**10.00 nos**	874.57	nos		**8,745.70**
3	**F2006151 Bib Cock**	84819090	**17.00 nos**	635.59	nos		**10,805.03**
4	**F7020108AB - O/H SHOWER &ARM**	84819090	**20.00 nos**	577.96	nos		**11,559.20**
5	**F2006101 Pillar Cock**	84919090	**30.00 nos**	559.32	nos		**16,779.60**
6	**F8040201 - ANGLE COCK**	84819090	**100.00 nos**	270.30	nos		**27,030.00**
7	**F8030105AB - HEALTH FAUCET**	84819090	**20.00 nos**	433.89	nos		**8,677.80**
8	**F3001163 2way Bibcock**	84819090	**15.00 nos**	622.07	nos		**9,331.05**
9	**CP HOLE JALLY LOCK** Received on 21/1/22	7324	**100.00 nos**	127.11	nos		**12,711.00**
10	**1 Ex Nipple**	7324	**50.00 nos**	65.25	nos		**3,262.50**
11	**1 1/2 Ex Nipple**	7324	**90.00 nos**	50.00	nos		**4,500.00**
12	**Pvc Waste Pipe**	3917	**60.00 nos**	21.18	nos		**1,270.80**
13	**Waste Coupling**	7324	**20.00 nos**	211.86	nos		**4,237.20**
							1,77,702.13
	SGST Output						**15,993.18**
	CGST Output						**15,993.18**
	Less : ***Roundoff***						**(-)0.49**
	Total		**557.00 nos**				**₹ 2,09,688.00**

INWARD
Inward No: 17264 Dt: 22-11-21
MRN No: 99509 Dt: 22/11/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 87172 Date: 23-11-21 Sign:

Amount Chargeable (in words) *E. & O.E*
INR Two Lakh Nine Thousand Six Hundred Eighty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84819090	1,34,941.03	9%	12,144.68	9%	12,144.68	24,289.36
84919090	16,779.60	9%	1,510.16	9%	1,510.16	3,020.32
7324	24,710.70	9%	2,223.97	9%	2,223.97	4,447.94
3917	1,270.80	9%	114.37	9%	114.37	228.74
Total	**1,77,702.13**		**15,993.18**		**15,993.18**	**31,986.36**

Tax Amount (in words) : **INR Thirty One Thousand Nine Hundred Eighty Six and Thirty Six paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO (21-22)
Authorised Signatory

INWARD
Inward No: 17583 Dt: 21/01/22
MRN No: 102602 Dt: 22/1/22
Received By: Sign:
SUMMIT SALES LLP

This is a Computer Generated Invoice

Purchase Order

 05-11-2021 11:10:50

82071
25.10.21 1:31:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
PATEL & CO	**Doc No**	82071 169120
H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road, Old bowenpally, Secunderabad- 500011	**Doc Date**	01-11-2021
	Quote No	Nil
GSTIN 36AEJPP6112M1Z6	**Quote Date**	20-10-2021
27050751,27066567,64513751. 9440190816	**SupplyType**	Supply

Kind Attn : Suresh Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7045 - Plumbing - CP - Wall Mixer - other - nos *F2006401*	25.00	2,351.69	0.00	18.00	69,374.86
2	7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos *F2006251*	20.00	874.57	0.00	18.00	20,639.85
3	7035 - Plumbing - CP - Short Body - NA - nos *F2006151*	20.00	635.59	0.00	18.00	14,999.92
4	7036 - Plumbing - CP - Shower arm - NA - nos *Shower arm with head (F7020108)*	20.00	577.96	0.00	18.00	13,639.86
5	7033 - Plumbing - CP - Pillar cock - NA - nos *F2006101*	30.00	559.32	0.00	18.00	19,799.93
6	7042 - Plumbing - CP - Stop Cock - 1/2 In - nos *F8040201*	100.00	270.30	0.00	18.00	31,895.40
7	7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	20.00	211.86	0.00	18.00	4,999.90
8	7284 - Plumbing - PVC - Waste Pipe - other - nos	60.00	21.18	0.00	18.00	1,499.54
9	7346 - Plumbing - CP - Health Faucet - NA - Nos *F8030105*	20.00	433.89	0.00	18.00	10,239.80
10	7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos	50.00	65.25	0.00	18.00	3,849.75
11	7028 - Plumbing - CP - Extension Nipple - other - nos *1/2x 1.5*	90.00	50.00	0.00	18.00	5,310.00
12	7040 - Plumbing - CP - Sq. jali with hole - 6 In x6 In - nos *Double hole jali*	100.00	127.11	0.00	18.00	14,998.98
13	7023 - Plumbing - CP - Bib cock - other - nos *2 in 1 tap (F3001163)*	15.00	622.07	0.00	18.00	11,010.64
				Total Order Value . . .		**222,258.43**

Rupees : Two Lakh(s) Twenty Two Thousand Two Hundred Fifty Eight and Paise Fourty Three Only.

3410 / 20/11/21 2,09,688/-

Terms and Conditions :-

Specification / Cera brand ' Ocean model '

Payment Terms 100% Advance payment

Tax Included in the above prices

Delivery Date With in 5 days

Part Bill

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***PATEL & CO***

Name :

Date : __/__/____

1365

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169120
Material required before date:		ID No.	70547

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP-Wall Mixture		25	Nos		
2	CP-Sink Cock		20	Nos		
3	CP-Short Body		20	Nos		
4	CP-Shower arm		20	Nos		
5	CP-shower head 82071		20	Nos		
6	CP-bib cock		15	Nos		
7	CP-pillar cock		30	Nos		
8	CP-angle cock		100	Nos		
9	CP-double square jaali		100	Nos		
10	CP-extension nipple	1/2"x1"	50	Nos		
11	CP-extension nipple	1/2"x1.5"	90	Nos		
12	CP-Wash Basin Waste Coupling		20	Nos		
13	GI Ball Valve	1/2"	20	Nos		
14	GI ball Cock	1/2"	20	Nos		
15	CP-Health Faucet		20	Nos		
16	Waste Pipe		60	Nos		
17	Ball Cock	3/4"	20	Nos		
18	Teflon tape		500	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		w
Sign.& Date	20-10-2021	Sign. & Date	21/10

Note: On receipt of material at site write inward number and date in last 2 columns.