PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	Hemendra	Serial no.	17
Supplier name	Sai AmBe Electricals			HO inward no.	—
Firm/Company	SSUP	Project	ShUP	HO received date	—
PO/WO date	17/1/22	PO/WO No.	84585	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1335	20/1/22	33,630/-	☑ Yes □ No
2.			—	□ Yes □ No
3.			—	□ Yes □ No
4.			—	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	33,630/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 10257	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,630/-
Amount E – PO / WO value:	33,630/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/1/22
Remarks:	—

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemendra	APPROVED			
Sign:	[signature]	25 JAN 2022			
Date	22/1/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **1335**	Dated **20-Jan-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **84585/169365**	Dated **17-Jan-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN04 WAY MD DB**	85371000	**10 nos**	1,290.00	nos		**12,900.00**
2	**R-TPN06 WAY MD DB**	85371000	**10 nos**	1,560.00	nos		**15,600.00**
							28,500.00
	CGST						**2,565.00**
	SGST						**2,565.00**
	Total		**20 nos**				**Rs. 33,630.00**

Amount Chargeable (in words) *E. & O.E*

INR Thirty Three Thousand Six Hundred Thirty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
85371000	28,500.00	9%	2,565.00	9%	2,565.00	5,130.00
Total	**28,500.00**		**2,565.00**		**2,565.00**	**5,130.00**

Tax Amount (in words) : **INR Five Thousand One Hundred Thirty Only**

INWARD
Inward No: 17564 Dt: 21/01/22
MRN No: 102572 Dt: 21/1/22
Received By: Sign:
SUMMIT SALES LLP

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

for Sri Ambe Electricals

Authorised Signatory

SRI AMBE ELECTRICALS

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 89929
Date: 22/01
Sign:

Purchase Order

 18-01-2022 3:23:05 PM

84585
08.01.22 11:50:02

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	84585	169365
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	17-01-2022	
	Quote No	NIL	
GSTIN 36	**Quote Date**	10-01-2022	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 Way*	10.00	1,290.00	0.00	18.00	15,222.00
2	4547 - Electrical - other - Distribution Board - 3 Phase - nos *6 Way*	10.00	1,560.00	0.00	18.00	18,408.00
					Total Order Value . . .	**33,630.00**

Rupees : Thirty Three Thousand Six Hundred Thirty Only.

Terms and Conditions :-

Specification /	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for replinishing stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Date : _/_/__

Requisition Form

Company Name:	SSLLP	Date:	10.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169365
Material required before date:	10.01.2022	ID No.	72957

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16Amps	144			
2	MCB	6Amps	144			
3	Module plate	8	285			
4	Module plate	6	480			
5	Module plate	2	190	84584.		
6	switch	6Amps	600			
7	socket	6Amps	600			
8	switch	16Amps	100			
9	socket	16Amps	100			
10	Fan dimmer		90			
11	Blank plate		900			
12	Distribution box	4way	10			
13	Distribution box	6way	10	84585		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	10..01..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 JAN 2022
SOHAM MODI
MANAGING DIRECTOR