PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/01/22	Prepared by	Vanajakshi	Serial no.	183
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SCLLP	Project	SOV-III	HO received date	
PO/WO date	3/01/22	PO/WO No.	84159	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21705	25/01/22	45,469.88	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	45,469.88
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102332	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	45,469.88
Amount E – PO / WO value:	45,469.88
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/01/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	Prabhakar			
Sign:	[signature]	APPROVED [signature]			
Date	25/01/22	25 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Consructions LLP	Invoice No.	21705
SOV PART III, Sy No. No. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad,	Invoice Date.	25-01-2022
	PO No.	84159
	PO Date.	03-01-2022
	Req ID	72466
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	28-12-2021
	Loc Req No	183817

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9070 - Tiles - Bathroom wall tiles - Ultra sprinkle DK		60	211.83	12,709.80	18	2,287.76
2	9069 - Tiles - Bathroom Wall tiles -ultra sprinkle LT -		80	211.83	16,946.40	18	3,050.36
3	9071 - Tiles - Bathroom wall tiles ultra sprinkle HL -		20	211.83	4,236.60	18	762.60
4	9092 - Tiles - Bathroom floor - Maharaja Off white -		12	386.75	4,641.00	18	835.38
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	38,533.80	6,936.10
	3,468.05	3,468.05	Total Invoice Amount	45,469.88	

Rupees : Fourty Five Thousand Four Hundred Sixty Nine and Paise Eighty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 90101 Date: 25/01 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 04-Jan-22 1:00:05 PM

84159

5:44:07

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	84159	183817
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9070 - Tiles - Bathroon wall tiles - Ultra sprinkle DK - 10 IN X 15 IN X 8 pieces - Boxes	60.00	211.83	0.00	18.00	14,997.56
2	9069 - Tiles - Bathroom Wall tiles -ultra sprinkle LT - 10 in X 15 in X 8 pieces - Boxes	80.00	211.83	0.00	18.00	19,996.75
3	9071 - Tiles - Bathroom wall tiles ultra sprinkle HL - 10 IN x 15 IN x 8 Pieces - Boxes	20.00	211.83	0.00	18.00	4,999.19
4	9092 - Tiles - Bathroom floor - Maharaja Off white - 12 in X 12 in X 12 in - Boxes	12.00	386.75	0.00	18.00	5,476.38
	Total Order Value . . .					**45,469.88**

Rupees : Fourty Five Thousand Four Hundred Sixty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 40.00/-, 31.00/-46/-, 10"X15"-8/07 Sft, 12"x12"-11.62 Sft
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for Villa 105, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Serene Constructions LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form - Bathroom Tiles - Deluxe					
Company		Serene construction LLP		Site & Phase	
Req. no.		183817		Req. Date	
Material required before		02-01-2021		ID no.	
Prepared by:		Meenakshi		Approved by (s	
Flat / Block no:		V.no .105			
Tiles required for:		4	Bath Rooms		
S No.	Name of tile	Brand / Company	Size	Units	
1	Nitco Luna DK	Nitco	15" X 10"	mcv	
2	Nitco Luna LT	Nitco	15" X 10"	sft	
3	Nitco Luna HL	Nitco	15" X 10"	sft	
4	Maharaje Beige	Johnson	12" x 12"	sft	
	Total				
Tiles required for:		4	Bath Rooms		
S No.	Name of tile	Brand / Company	Size	Units	
1	Nitco ultra sprinkle Dk	Nitco	15" X 10"	sft	
2	Nitco ultra sprinkle LT	Nitco	15" X 10"	sft	
3	Nitco ultra sprinkle HL	Nitco	15" X 10"	sft	
3	Maharaja OFF White	Johnson	12" x 12"	sft	
	Total				
Tiles required for:		1	Bath Rooms		
S No.	Name of tile	Brand / Company	Size	Units	
1	Nitco Malayasian Brown DK	Nitco	15" X 10"	sft	
2	Nitco Malayasian Brown LT	Nitco	15" X 10"	sft	
3	Nitco Malayasian Brown HL	Nitco	15" X 10"	sft	
3	Jaipur Panamma	Johnson	12" x 12"	sft	
	Total				

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Constructions LLP
Site: SOV part III

DC No.	1195
Date	17/01/2022
Vehicle No.	AP23X4931
P.O. / W.O. No.	84159
P.O. / W.O. Date	03-01-2022

Sl. No.	PARTICULARS	Quantity
1	Ultra sprinkle DK	60 Box
2	Ultra sprinkle CT	80 Box
3	Ultra sprinkle HC	20 Box
4	Maharaja off white	12 Box
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		172 Box

SUMMIT SALES LLP INWARD No: 770 29 Date: 20/01 Sign: R.R. DIST.

1585 17/1/22
MRN No: 102332 18/1/22
Received By:
SILVER OAK VILLAS PART-III

GSTIN :

Received the above materials in good condition.

Received by : Anji

Stamp:

For SUMMIT SALES LLP

Authorised Signatory