PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	25/01/2022	Prepared by	Ramya	Serial no.	- 00183[illegible]
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MCR LLP	Project	NRK	HO received date	
PO/WO date	14.01.2022	PO/WO No.	84567	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21554	18.01.2022	7,407.11	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,407.11
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102418 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,407.11
Amount E – PO / WO value:	7,407.11
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	31/01/2022
Remarks:	– Final Bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Prabhakar			
Sign:	[signature]	[signature]			
Date	25/01/2022	25 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Constructions & Reality LLP	Invoice No.	21554
Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad	Invoice Date.	18-01-2022
	PO No.	84567
	PO Date.	14-01-2022
	Req ID	72929
	Req Date	12-01-2022
GSTIN : 36ABJFM5257F1Z3 PAN ABJFM5257F	Loc Req No	186193

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4536 - Electrical - other - Copper plate - 1 ft x1 ft -		4.9	855.00	4,189.50	18	754.12
2	4555 - Electrical - other - Earth pipe - 2 In - nos		2	550.00	1,100.00	18	198.00
3	4804 - Electrical - other - Earth Powder - NA - bags 25 KGS		6	185.00	1,110.00	5	55.50
4							
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IGST	CGST	SGST				
			Total Taxable Amount	6,399.50		1,007.62
	503.81	503.81	Total Invoice Amount	7,407.11		

Rupees : Seven Thousand Four Hundred Seven and Paise Eleven Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89790 Date: 18/01 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

 14-01-2022 5:01:15 PM

84567
08.01.22 11:50:02

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-5
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84567	186193
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	14-01-2022	
	Quote No	NILL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs	4.90	855.00	0.00	18.00	4,943.61
2	4555 - Electrical - other - Earth pipe - 2 In - nos	2.00	550.00	0.00	18.00	1,298.00
3	4804 - Electrical - other - Earth Powder - NA - bags *25 KGS*	6.00	185.00	0.00	5.00	1,165.50
				Total Order Value . . .		**7,407.11**

Rupees : Seven Thousand Four Hundred Seven and Paise Eleven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Included by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Generator instalation use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi constructions & Reality LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	12.01.2022
Site & Phase	Nextopolis	Time	15:05
Supplier		Req. No.	186193
Material required before date	Urgent	ID No	72929

No	Description	Size	Quantity	Units	Inward No	Date
1	Copper plate	1 X 1	02	Nos		
2	G I Pipe	2 M	02	Nos		
3	G I Flate patti	2 M	02	Nos		
4	Bentonite powder	25 kgs	06	Nos		
5						
6						
7		84567				
8						
9						
10						

Remarks: For generator installation use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign & Date	12.01.2022	Sign. & Date	12.01.2022

12-01-2022

APPROVED
12 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 18-01-2022

Customer Details

Modi Constructions & Realty LLP

Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad

GSTIN : 36ABJFM5257F1Z3

DC No	18463
DC Date	18-01-2022
PO No	84567
PO Date	14-01-2022
Req ID	72929
Req Date	12-01-2022
Loc Req No	186193

	Description of Goods	HSN/SAC	Qty
1	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs		49
2	4555 - Electrical - other - Earth pipe - 2 In - nos		2
3	4804 - Electrical - other - Earth Powder - NA - bags		6
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INWARD	
Inward: 1557	Dt: 19/01/22
MRN No: 102418	Dt: 19/1/22
Received	Sign:
MODI CO[illegible]UCTIONS & REALTY LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 77097 Date: 21/01 Sign: R.R. DIST.