

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/1/22		Prepared by: Hemendra		Serial no. - 6-17	
Supplier name: Progul Sanitary		Project: SHUP		HO inward no. 360	
Firm/Company: SSUP		PO/WO No. 84580		HO received date: 21/1/22	
PO/WO date: 17/1/22		Scan ID:			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	956	19/1/22	1,34,378/-	☒ Yes ☐ No
2.			-	☐ Yes ☐ No
3.			-	☐ Yes ☐ No
4.			-	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,34,378/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 102482	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,34,378/-

Amount E – PO / WO value: 1,34,339/-

Amount F – Difference (A – E): 37/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 29/1/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Hemendra				
Sign:					
Date:	22/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Invoice No.	e-Way Bill No.	Dated
PS/21-22/ 956	161425730430	19-Jan-22
Delivery Note		
Invoice		
Reference No. & Date.	Other References	
	9618244433	
Buyer's Order No.	Dated	
84580	18-Jan-22	
Dispatch Doc No.	Delivery Note Date	
Invoice	19-Jan-22	
Dispatched through	Destination	
Goods Vehicle	Cherlapally	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	AP09TA4777	




for Praful Sanitary
Authorised Signatory

INWARD	
Inward No: 17553	Dt: 19/01/20
MRN No: 102482	Dt: 20/01/20
Received By:	Sign: 
SUMMIT SALES LLP	



GST INVOICE
(Tax Analysis)

(ORIGINAL FOR RECIPIENT)

Invoice No. **PS/21-22/ 956**

Dated **19-Jan-22**

Praful Sanitary
3-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Party : Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3917	98,278.22	9%	8,845.03	9%	8,845.03	17,690.06
3506	8,472.60	9%	762.53	9%	762.53	1,525.06
8481	6,431.08	9%	578.80	9%	578.80	1,157.60
7318	695.97	9%	62.64	9%	62.64	125.28
99		9%		9%		
99		14%		14%		
Total			1,13,877.87		10,249.00	20,498.00

Tax Amount (in words) : **Indian Rupees Twenty Thousand Four Hundred Ninety Eight Only**



for Praful Sanitary

Authorised Signatory

Purchase Order



84580

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. GSTIN 36ACWPG864A1ZG 40077300 65526886. 9849624797	Doc No	84580	169360
	Doc Date	17-01-2022	
	Quote No	NIL	
	Quote Date	11-01-2022	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	200.00	329.40	43.00	18.00	44,310.89
2 10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos	360.00	69.43	43.00	18.00	16,811.50
3 10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	400.00	18.22	43.00	18.00	4,901.91
4 10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	150.00	27.39	43.00	18.00	2,763.38
5 10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	200.00	14.17	43.00	18.00	1,906.15
6 10254 - Plumbing - CPVC - CPVC Reducer FTA - 3/4 in X 1/2 in - Nos	50.00	81.22	43.00	18.00	2,731.43
7 10254 - Plumbing - CPVC - CPVC Reducer FTA - 3/4 in X 1/2 in - Nos 3/4" X 3/4"	50.00	193.47	43.00	18.00	6,506.40
8 10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	36.00	523.00	55.00	18.00	9,997.67
9 10129 - Plumbing - CPVC - CPVC Ball Valve - 1 1/4 In - nos	20.00	564.13	43.00	18.00	7,588.68
10 10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos	70.00	146.27	43.00	18.00	6,886.68
11 10130 - Plumbing - CPVC - CPVC Coupling - 1 1/4 In - nos	50.00	49.97	43.00	18.00	1,680.49
12 10249 - Plumbing - CPVC - CPVC FAPT - 1 1/4 in - nos	60.00	103.38	43.00	18.00	4,172.00
13 10147 - Plumbing - CPVC - CPVC Clamp - 1 1/4 In - nos	100.00	12.21	43.00	18.00	821.24
14 10217 - Plumbing - CPVC - pipe - 1 1/2 In - nos	30.00	1,152.78	43.00	18.00	23,260.79
Total Order Value . . .					134,339.21
Rupees : One Lakh(s) Thirty Four Thousand Three Hundred Thirty Nine and Paise Twenty One Only.					

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name : 

Name : _____

Date : __/__/__

Contact : _____

Purchase Order

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21-01-2022 13:55:10

Original / Office Copy / Purchase Div.Copy

Terms and Conditions :-

Specification / All items shall be of Sudhkhar brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact :-

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	11.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169360
Material required before date:	10.01.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	CPVC pipe	3/4"	200	Length		
2	CPVC reducer elbow	3/4"x1/2"	360	Nos		
3	CPVC plain elbow	3/4"	400	Nos		
4						
5	CPVC plain tee	3/4"	150	Nos		
6	CPVC coupling	3/4"	200	Nos		
7	CPVC reducer F.T.A	3/4"x1/2"	50	Nos		
8	CPVC F.T.A brass	3/4"x3/4"	50	Nos		
9	CPVC solution	500ml	36	Nos		
10	CPVC ball valve	1 1/4"	20	Nos		
11	CPVC reducer tee	1 1/4"x3/4"	70	Nos		
12	CPVC coupling	1 1/4"	50	Nos		
13	CPVC FAPT	1 1/4"	60	Nos		
14	CPVC clamps	1 1/4"	100	Nos		
15	CPVC pipe	1 1/2"	30	Nos		

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	11..01..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

