

PURCHASE DIVISION
Advice for approval for credit to supplier

WOC to be taken from
accountant (GHT).

Date:	24/1/22	Prepared by	T.D. Muneer	Serial no.	
Supplier name	Maurice Natural Stones	HO inward no.			1796
Firm/Company	MMRK Lep	Project	GHT	HO received date	
PO/WO date	5/7/21	PO/WO No.	78323	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2021-22/03	28/7/21	5,159-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):	5,159-00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B - Other Credits : Transportation charges	-
Amount C - Other Debits :	-
Amount D (D=A+B-C) - Amount to be credited to the supplier:	5,159-00
Amount E - PO / WO value:	8,109-00 3,780-00
Amount F - Difference (A - E):	- 1,379-00
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No - wait for balance material ☐ Other
Payment - due date	31/1/22
Remarks: Original invoice and office copies are misplaced. Please give "No" for bill clearance.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Muneer	Asst. Manager			
Sign:	[Signature]	[Signature]			
Date	24/1/22	24 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MANASA NATURAL STONES

MACHERLA-522426. Guntur Dt. A.P. India

GSTIN: 37AOKPB0752L1ZW

Triplicate for Supplier

PO # 78323

Invoice No: MNS/2021-22/03			Transport Mode: LORRY
Invoice date: 28-07-2021			Vehicle number: AP39TS1089
Reverse Charge (Y/N):			Date of Supply: 28-07-2021
State: Andhra Pradesh	Code	37	Place of Supply: MACHERLA

Ship to Party

Name: MEHTA & MODI REALTY KOWKUR LLP

Address: GREENWOOD HEIGHTS, SY.NO. 196, KOWKUR.

GSTIN: 36ABLFM7631F1Z3

36

36

[illegible]

Total

4913.00

4913.00

0.00

0.00

246.00

5159.00

4913

(RUPEES FIVE THOUSAND ONE HUNDRED FIFTY NINE ONLY)

0.00 |

0.00 |

246.00

246.00

5159.00

GST on Reverse Charge

Bank Details

Bank name : State Bank Of India, Macheria

Bank A/C No. 40094412122

Bank IFSC: SBIN0001010

Terms & conditions

Common Seal

Certified that the particulars given above are true and correct

For Manasa Natural Stones

For MANASA NATURAL STONES

TR
Proprietor

Authorised signatory

MANASA NATURAL STONES
H.NO. 15-2-19/3, Opp: Court Line, Guntur Road,
MACHERLA-522426. Guntur Dt. A.P. India
Tel: 09866664535
GSTIN: 37AOKPB0752L1ZW

Original for Recipient
Duplicate for Transporter
Triplicate for Supplier

PO # 78323

Invoice No: MNS/2021-22/03			Transport Mode: LORRY		
Invoice date: 28-07-2021			Vehicle number: AP39TS1089		
Reverse Charge (Y/N):			Date of Supply: 28-07-2021		
State: Andhra Pradesh		Code	37	Place of Supply: MACHERLA	

Bill to Party			Ship to Party		
Name: MEHTA & MODI REALTY KOWKUR LLP			Name: MEHTA & MODI REALTY KOWKUR LLP		
Address: 5-4-187/3&4, II FLOOR, M G ROAD, SOHAM MANSION SECUNDERABAD-500003.			Address: GREENWOOD HEIGHTS, SY.NO. 196, KOWKUR.		
GSTIN: 36ABLFM7631F1Z3			GSTIN: 36ABLFM7631F1Z3		
State: TELANGANA	Code	36	State: TELANGANA	Code	36

S. No.	Product Description	HSN code	UOM	Qty	Rate	Amount	Disco unt	Taxable Value	CGST		SGST		IGST		Total
									Rate	Amount	Rate	Amount	Rate	Amount	
	LIME STONE	2514 0000													
1	CHOCOLATE COLOUR 2'X2' & 23"X16" NATURAL		SFT	150.00	32.75	4913.00		4913.00					5.00	246.00	5159.00
Total						4913.00		4913.00		0.00		0.00		246.00	5159.00

Total Invoice amount in words	Total Amount before Tax	4913
(RUPEES FIVE THOUSAND ONE HUNDRED FIFTY NINE ONLY)	Add: CGST	0.00
	Add: SGST	0.00
	Add: IGST	246.00
	Total Tax Amount	246.00
	Total Amount after Tax:	5159.00
	GST on Reverse Charge	

Bank Details			GST on Reverse Charge
Bank name : State Bank Of India, Macherla			Certified that the particulars given above are true and correct For Manasa Natural Stones For MANASA NATURAL STONES  Proprietor Authorised signatory
Bank A/C No. 4 0 0 9 4 4 1 2 1 2 2			
Bank IFSC: SBIN0001010			
Terms & conditions		Common Seal	

Purchase Order

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24-01-2022 11:36:58

Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Manasa Natural Stones
Ground floor, 15-2-19/3, Opp. to Court, Guntur Road, Macherla, Guntur,
Andhra Pradesh - 522426

GSTIN 37A0KPB0752L1ZW

9866664535

Doc No	78323	140539
Doc Date	05-07-2021	
Quote No	Nil	
Quote Date	21-09-2019	
SupplyType	Supply	

Kind Attn : Mr. Nagaraju

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 8519 - Stone - other - Macherala stone - other - sft Chocolate colour - 23" x 23"	150.00	24.00	0.00	5.00	3,780.00
Total Order Value . . .					3,780.00
Rupees : Three Thousand Seven Hundred Eighty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of min.20mm maximum 25mm thickness. weigh bill must be attach.

Payment Terms 100% Advance payment.

Tax All taxes included in above price.

Delivery Date Within 4days.

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Extra. Rs. 1,400/- approx per ton.(Including purchase order no. - MGA)

Warranty Nil

Advance Paid Rs. 3,780/- to be pay vide cheque no. dt.

Other Terms We reserve the right to reject items not conforming to qty and specs. with full refund of money . Breakage in your a/c. Order for Block Ramp 1 entrance purpose.Ldng charges Rs.0.50/- per sft, UL @ our cost.Royalty extra Rs. 200/- per ton.

Completion Date NA

Measurment Final payment as per actual measurements on site.

Security Nil

Remarks

⇒ Original Office Copy and Invoice
replaced, please give an
"NOC".
24/1/22

Bill not Received
25/01/2022

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Manasa Natural Stones**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MMR Kowkur llp		Date:		26-04-2021	
Site & Phase :		GHT		Time:		10:30	
Supplier				Req. No.		140539	
Material required before date:			28-04-2021		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1	Tandur stone	23"X23"	400	Sft		
2	Chocolate brown macharla stone	23" X23"	150	Sft		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For B block Ramp 1 entrance area inside laying purpose

Prepared By		N Sharvya		Approved by		A SURESH	
Sign.& Date		26-04-2021		Sign. & Date		26-04-2021	

Note: On receipt of material at site write inward number and date in last 2 columns.



