

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:	25/01/22	Prepared by	Janaki	Serial no.	1807
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	GVRRC Pvt Ltd	Project	Innopolis	HO received date	
PO/WO date	29/12/21	PO/WO No.	84027.	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21569	18/01/22	1,769.64	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.			/	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,769.60/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	102012	Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,769.60/-	
Amount E – PO / WO value:				8,848.1-	
Amount F – Difference (A – E):				7,078.41-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		01/02/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Janaki				
Sign:	Janaki				
Date	25/01/22	12 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	21569							
GV Research center Pvt Ltd Sy No. 542, Genome vallaey, Thurkapally, Hyderabad GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D				Invoice Date.	18-01-2022							
				PO No.	84027							
				PO Date.	29-12-2021							
				Req ID	72490							
				Req Date	27-12-2021							
				Loc Req No	164344							
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt					
1	6025 - Miscellaneous - Gova rope - NA - bundles	8431	10	158.00	1,580.00	12	189.60					
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
IGST					CGST		SGST		Total Taxable Amount	1,580.00		189.60
					94.80		94.80		Total Invoice Amount	1,769.60		
Rupees : One Thousand Seven Hundred Sixty Nine and Paise Sixty Only.												

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

[Handwritten Signature]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQPS2044C1Z7

1 of 1 : 04-01-2022

Customer Details	DC No.	18228
GV Research Centres Pvt Ltd	DC Date	04-01-2022
sy no-542, genome valley ,thurkapally ,hyderabad,telagana	PO No.	84027
	PO Date	29-12-2021
	Req ID	72490
	Req Date	27-12-2021
GSTIN : 36AAHCG4562D1ZP	Loc Req No	164344

	Description of Goods	HSN/SAC	Qty
1	6025 - Miscellaneous - Gova rope - NA - bundles ✓	8431	10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1771	Dt: 04/01/22
MRN No: 102012	Dt: 8/10/21
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
Genome Valley Research Pvt Ltd	

for Summit Sales LLP

Authorised signatory



Purchase Order

(s) 1 Of 1

29-12-2021 15:50:59

Original



5:44:06

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc No	84027	164344
	Doc Date	29-12-2021	
	Quote No	Nil	
	Quote Date	29-12-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6025 - Miscellaneous - Gova rope - NA - bundles	50.00	158.00	0.00	12.00	8,848.00
Total Order Value . . .					8,848.00

Rupees : Eight Thousand Eight Hundred Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penalty For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

part bill -
Bill no - 21299, 21249
dt - 4/1/22, 30/12/21
amount - 1,769.60 + 5308.80/-
= 7,078.40/-
Bal. amount receivable/-

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

[Signature]
30/12/2021

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ___/___/___

Name : _____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	27.12.2021
Site & Phase:	Innopolis.	Time:	13:00
Supplier		Req. No.	164344
Material required before date:		ID No.	72490 72490

No	Description	Size	Quantity	Units	Inward No	Date
1.	Gova Ropes		50	No's		
2.						
3.						

84027



 APPROVED
 30 DEC 2021
 MINISH PARIKH
 MANAGER PROCUREMENT

Remarks: Towards Site use purpose.

Prepared By	Sridevi	Approved by	Mr.Ramesh reddy
Sign. & Date	24.12.2021	Sign. & Date	27.12.2021

Note:

