PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/1/22	Prepared by	Babjahas	Serial no.	...169?
Supplier name	Sri Balaji Enterprises			HO inward no.	
Firm/Company	GMRC	Project	Amopolis	HO received date	
PO/WO date	82909	PO/WO No.	02/11/21	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	155	29/12/21	39,021-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	39,021-00

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	101427	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	39,021-00
Amount E – PO / WO value:	39,021-00
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Babjahs			
Sign:		[signature]			
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **155** Place of supply **36-Telangana** PO number **82909**	Date **29-12-2021** PO date **23-11-2021** Vehicle Number **TS12UC-8002**

Bill To

MODI PROPERTIES PVT LTD

5-4-187/3&4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36AABCM4761E1ZM

State: 36-Telangana

Ship To

May Flower Platinum
Sy 82/1 Mallapur Nacharam
(R.R.DST) Pin cod -500076

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	FLUSH DOOR 30MM (81X26) DOUBLE DOOR	4418	81X26	8	SET	₹ 2,018.00	₹ 0.00 (0%)	₹ 2,905.92 (18%)	₹ 19,049.92
2	TOWER BOLT 200MM JOLLY HEAVY RUSTOLINE	8302		8	PCS	₹ 430.00	₹ 1,376.00 (40%)	₹ 371.52 (18%)	₹ 2,435.52
3	GODREJ ULTRA VERBOLT LOCK S/N	8301		8	SET	₹ 2,580.00	₹ 5,779.20 (28%)	₹ 2,674.94 (18%)	₹ 17,535.74
	Total			**24**			**₹ 7,155.20**	**₹ 5,952.38**	**₹ 39,021.18**

Invoice Amount In Words

Thirty Nine Thousand Twenty One Rupees only

Amounts:

Sub Total	₹ 39,021.18
Round off	- ₹ 0.18
Total	**₹ 39,021.00**
Received	₹ 0.00
Balance	₹ 39,021.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
4418	₹ 16,144.00	9%	₹ 1,452.96	9%	₹ 1,452.96	₹ 2,905.92
8301	₹ 14,860.80	9%	₹ 1,337.47	9%	₹ 1,337.47	₹ 2,674.94
8302	₹ 2,064.00	9%	₹ 185.76	9%	₹ 185.76	₹ 371.52
Total	**₹ 33,068.80**		**₹ 2,976.19**		**₹ 2,976.19**	**₹ 5,952.38**

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

INWARD
Inward No 8968 Dt: 29/12/21
MRN No: 101427 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

For, SRI BALAJI ENTERPRISES

Authorized Signatory

SRI BALAJI ENTERPRISES SBE HYD.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 8915 Date: 31/12 Sign:

Purchase Order

 24-Jan-22 1:02:44 PM

82909
23.11.21 11:49:57

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	82909	178165
	Doc Date	23-11-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	23-11-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2360 - Carpentry - doors - Panel Doors - Others - Nos *Double door- 26"x81"(standerd 28"x81")*	8.00	2,018.00	0.00	18.00	19,049.92
2	2174 - Carpentry - hardware - Towerbolt - other - nos *SS- 8"*	8.00	430.00	40.00	18.00	2,435.52
3	2086 - Carpentry - hardware - Dead Locks - NA - sets	8.00	2,580.00	28.00	18.00	17,535.74
					Total Order Value . . .	**39,021.18**

Rupees : Thirty Nine Thousand Twenty One and Paise Eighteen Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, grain texture, HDF, Rate per sft is Rs.120/- GST 18% Extra,
Payment Terms	After delivery and production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	1 yr, manufacturing warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C Block 101-107, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form - Panel Doors and hardware (Deluxe)

13/11/21

14.64

Company	MPPL	Site & Phase	May Flower Platinum
Req. no.	178165	Req. Date	11-13-2021
Material required before	11-16-2021	ID no.	71152
Prepared by:	K.Narender Reddy	Approved by (sign):	
Flat / Block no:	Club House bathrooms use purpose		
Type I 1500 Sft 3BHK Order Value:	1 Flats		
Type III 1800 Sft 3BHK Order Value:	0 Flats		
Type IV 2140 Sft 3BHK Order Value:	0 Flats		

APPROVED
16 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

82909

S No.	Item Description	Units	Qty required for type I 1500 sft 3BHK flat	Qty required for type III 1800 sft 3BHK flat	3BHK flats requirement	4BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Qty in sft	Qty in sq mts	Inward No	Date
1	Panel Doors-38"x80"	nos	-	-	-	-	-	-	-	-	-		
2	Panel Doors-32"x82"	nos	-	-	-	-	-	-	-	-	-		
3	Panel Double Doors26"x81"	nos	8	-	-	-	-	-	8	118.4	11.0		
4	Panel Doors-26"x82"	nos	-	-	-	-	-	-	-	-	-		
5	Panel Doors-26"x80"	nos	-	-	-	-	-	-	-	-	-		
6	Dead Lock	nos	8	-	-	-	8	-	8	-	-		
7	Tower bolt 9"	nos	8	-	-	-	8	-	8	-	-		
8	SS Hinges-4" with screws	nos	48	-	-	-	48	-	48	-	-		
9	Magnetic Door Stopper	nos	-	-	-	-	-	-	-	-	-		
	Total						64	-	72	118.4	11.0		
	Note: for door frames with threshold the sutter length should be 80" in place of 82".												

98"x80"

82910