

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/1/22		Prepared by: Prabakaran		Serial no.: 1685	
Supplier name: Vasant Trading Co				HO inward no.	
Firm/Company: GURC		Project: Impepols		HO received date	
PO/WO date: 16/12/21		PO/WO No.: 83667		Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	15544/21-22	31/12/21	708-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		708-00
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 101640	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges		—
Amount C – Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		708-00
Amount E – PO / WO value:		708-00
Amount F – Difference (A – E):		—
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date	24/1/22	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabakaran			
Sign:					
Date		22 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

To,

G V RESEARCH CENTERS PVT LTD
5-4-187/384, IInd Floor, Saham
Mansion, MG Road, SEC-BAD-500003

Order No. 83667

Date 16.12.2021

VASANT TRADING CO.

Hardware and General Supplier
Shop No. 1, 2 & 3, Hariganga Complex, Ranigunj,
Secunderabad - 500 003. (Telangana State)

No. 15544/21-22

Date 31.12.2021

D.C. No. — Date — Customer GST No. 36AAHCG14562D12P.

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Per	Amount ₹ P.	
①	ANCHOR BOLTS M16X100MM (10PS)		10 PC	60.00	EACH PC	600	00
						TOTAL	600 00
						SGST@ 9 %	54 00
						CGST@ 9 %	54 00
						IGST@ %	
						G. TOTAL	708 00



INWARD	
Inward No: 7737	Dt: 3/1/22
IRN No: 01640	Dt: 4/1/22
Received By: [Signature]	Sign: [Signature]
Genome Valley Research Center Pvt. Ltd.	

RUPEES

SEVEN HUNDRED EIGHT ONLY.

GST No. 36AAAFV6561H1ZO

State Code : 36

Note : Interest will be charged @ 24% per annum if the Bill is not paid within one month.

E. & O. E.

For VASANT TRADING CO. [Signature]

Purchase Order

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16-12-2021 1:10:34 PM

Original /



15.12.21 11:27:15

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Vasant Trading Company 12-15, Pan Bazar, Secunderabad. 66330123 9885051915	Doc No	83667	164268
	Doc Date	16-12-2021	
	Quote No	NIL	
	Quote Date	16-12-2021	
	SupplyType	Supply	

Kind Attn : Mr.Hari Mehta/Bhavish Mehta 9885104342

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2040 - Carpentry - hardware - Anchor Bolt (Bolt type) - other - nos M16 X 100MM	10.00	60.00	0.00	18.00	708.00
Total Order Value . . .					708.00

Rupees : Seven Hundred Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for 3rd floor east side lift purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

[Signature]
16/12/2021

Accepted the above Terms And Conditions

For **Vasant Trading Company**

Name :

Date : _/_/_

1530

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	08.12.2021
Site & Phase:	Innopolis	Time:	10:42
Supplier		Req. No.	164268
Material required before date:		ID No.	71914

No	Description	Size	Quantity	Units	Inward No	Date
1.	MS base plates	350x350x12mm	02	No's		
2.	Anchor bolts 60/-	16mmx100mm	10	No's →	83667 →	PO
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: Towards 3rd floor east side lift purpose

Prepared By	sanketh	Approved by	Mr. Ramesh reddy
Sign. & Date	08.12.2021	Sign. & Date	08.12.2021

Note:

[Handwritten Signature]

APPROVED
08 DEC 2021
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

[Handwritten Signature]