

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/1/22		Prepared by: T.D. Muneey		Serial no. - 1531	
Supplier name: Summit Sales Lp		HO inward no.			
Firm/Company: SW Lp		Project: SOW-11		HO received date	
PO/WO date: 31/1/22		PO/WO No. 84190		Scan ID.	

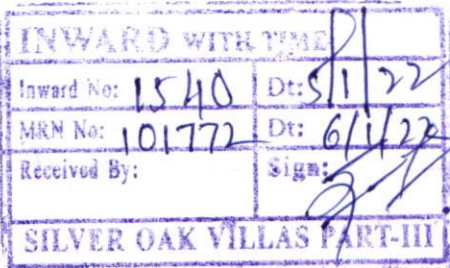
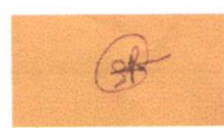
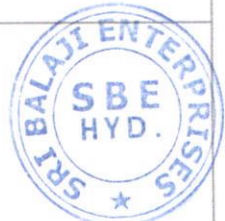
Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	159	5/1/22	1,00,932-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,00,932-00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 101772	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			✓
Amount C – Other Debits :			✓
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,00,932-00
Amount E – PO / WO value:			1,00,932-00
Amount F – Difference (A – E):			✓
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		24/1/22	
Remarks: 1			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Muneey	Barbhekar			
Sign:					
Date	20/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana		Invoice No. 159		Date 05-01-2022				
		Place of supply 36-Telangana		PO date 03-01-2022				
		PO number 84170		Vehicle Number TS12UB-9077				
		Ship To SILVER OAK VILLAS PART 3 CHERLAPALLY -						
Bill To SILVER OAK VILLAS LLP 5-4-187/3&4, IInd Floor, MG Road, Secunderabad - 03 Contact No.: 9502177288 GSTIN Number: 36ADBFS3288A2Z7 State: 36-Telangana								
#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	WPC Door Frame(2+1)4x2.50	3925	7FT3 X.3.50	9	NOS	₹ 2,904.00	₹ 4,704.48 (18%)	₹ 30,840.48
2	WPC Door Frame(2+1)4x2.50	3925	7 FT 3 X3FIT	18	NOS	₹ 3,300.00	₹ 10,692.00 (18%)	₹ 70,092.00
Total				27			₹ 15,396.48	₹ 1,00,932.48
Invoice Amount In Words One Lakh Nine Hundred Thirty Two Rupees only				Amounts: Sub Total ₹ 1,00,932.48 Round off - ₹ 0.48 Total ₹ 1,00,932.00 Received ₹ 0.00 Balance ₹ 1,00,932.00				
HSN/ SAC		Taxable amount		CGST		SGST		Total Tax Amount
				Rate	Amount	Rate	Amount	
3925		₹ 85,536.00		9%	₹ 7,698.24	9%	₹ 7,698.24	₹ 15,396.48
Total		₹ 85,536.00			₹ 7,698.24		₹ 7,698.24	₹ 15,396.48
Terms and conditions: Thanks for doing business with us!				Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES				
				For, SRI BALAJI ENTERPRISES  Authorized Signatory 				



Purchase Order

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20-01-2022 13:12:23



5:44:07

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001 GSTIN 36AEIPJ0494H1ZF 9030605690	Doc No	84170	183819
	Doc Date	03-01-2022	
	Quote No	Nil	
	Quote Date	03-01-2022	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2387 - Carpentry - other - WPC 2+1 - 7 ft 3 in x 3 ft - Nos	9.00	2,904.00	0.00	18.00	30,840.48
2 2389 - Carpentry - other - WPC - 2+1 - 7 ft 3 in x 2 ft 6 in - Nos	18.00	3,300.00	0.00	18.00	70,092.00
Total Order Value . . .					100,932.48
Rupees : One Lakh(s) Nine Hundred Thirty Two and Paise Forty Eight Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of WPC door frames, Main door frames Section size 5"x2 1/2", Internal door section size 4"x 2 1/2", Rs 200 Per rft main door and Rs 165 per rft internal door frame, NO making charges, making is our responsibility.
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	Nil
Advance Paid	Rs. 50,000-00, by cheque.....
Other Terms	We reserve the rights to reject the items if not as per the specifications. If any bent or damage is suppliers responsibility. Above order for Villa no 180, 181 ,purpose
Completion Date	Nil
Measurment	standerd log sizes will be calculated as 7' 3" as 8' and 3' 6" as 4', 2'5" as 3' , Density will be 1000 kg /cum.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : ____/____/____

Requisition Form - Door Frames									
Company		Silver Oak Villas LLP-III		Site & Phase		SOV-III			
Req. no.		183819		Req. Date		28-12-2021			
Material required before		Urgent		ID no.					
Prepared by:		B.Meenakshi		Approved by (sign):		22/9/6			
Flat / Block no:		Villa no 180,181							
Material :-		Door Frames (Wpc)							
Type A 1210 Sft 3BHK Order Value:		3 Villas							
Type B 1010 Sft 2BHK Order Value:		0 Villas							
Electrical duct doors		0							
S No.	Item Description	Units	Qty required for Type B 1210 Sft 3BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft 3 BHK flats requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00	0.00	0.00	3.00	0.00	0.00	0.00
2	Door frame 7' 3"x 3' without threshold	Nos	3.00	0.00	0.00	3.00	9.00	0.00	9.00
3	Door frame 7' 3" x 2'6" without threshold	Nos	6.00	0.00	0.00	3.00	18.00	0.00	18.00
4	Door frame 7' x 3' with threshold	Nos	1.00	0.00	0.00	3.00	0.00	0.00	0.00
5	Door frame 7' x 2'6" with threshold	Nos	2.00	0.00	0.00	3.00	0.00	0.00	0.00
	Total		13.0				27.00	0.00	27.00
S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date	
1	Main door side 7' 3" X 5" X 3"	Nos	0.00	0.00	0.00	0.00			
2	Main door top /bottom 4' X 5" X 3"	Nos	0.00	0.00	0.00	0.00			
3	Other door sides 7' 3" X 4" X 2 1/2"	Nos	54.00	0.00	54.00	26.87			
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	18.00	0.00	18.00	3.71			
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	9.00	0.00	9.00	2.16			
6	Other door sides 5' X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00			
7	Other door top / bottom 2'6" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	0.00			
8	Fish Tail Holdfast	Nos	0.00	0.00	0.00				
9	SS Screw 32X 8 MM	packets	10.00	0.00	10.00				
10	SS Screw 100X 8 MM	Box	5.00	0.00	5.00				
	Total		96.0	0.0	96.0	32.7			
Note: Round of nails to the nearest kg.									

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