PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/01/22	Prepared by	Kavitha	Serial no.	...171(
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Modi realty Minlayalguda	Project	AGH	HO received date	
PO/WO date	31/12/21	PO/WO No.	84104	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21401	10/01/22	21,895.27	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,895.27/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	102169	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,895.27/-
Amount E – PO / WO value:	21,895.27/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	22/01/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality (Miryalguda) LLP	Invoice No.	21401
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	Invoice Date.	10-01-2022
	PO No.	84104
	PO Date.	31-12-2021
	Req ID	72535
	Req Date	30-12-2021
GSTIN : 36ABCFM6774G2ZZ PAN ABCFM6774G	Loc Req No	165557

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	5	45.00	225.00	18	40.50
	Odonil						
2	4022 - Consumables - Dettol - NA - nos	3401	3	86.00	258.00	18	46.44
3	4041 - Consumables - Mopping stick - NA - nos	9603	3	128.00	384.00	18	69.12
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	1	76.00	76.00	18	13.68
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	8	86.00	688.00	18	123.84
6	4001 - Consumables - Air Freshner - NA - nos	3307	3	86.00	258.00	18	46.44
	Room freshners						
7	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
8	4008 - Consumables - Cleaning Cloth - other - nos	6307	5	16.80	84.00	5	4.20
9	4003 - Consumables - Bombay Broom - Big - nos	9603	5	68.00	340.00	0	0.00
10	4009 - Consumables - Coconut Broom - other - nos	9603	5	15.75	78.75	0	0.00
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15							

IGST	CGST	SGST			
			Total Taxable Amount	2,526.75	368.52
	184.26	184.26	Total Invoice Amount	2,895.27	

Rupees : Two Thousand Eight Hundred Ninty Five and Paise Twenty Seven Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89534 Date: 16/61 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18330
Modi Reality (Miryalguda) LLP	DC Date.	10-01-2022
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	84104
	PO Date.	31-12-2021
	Req ID	72535
GSTIN : 36ABCFM6774G2ZZ	Req Date	30-12-2021
	Loc Req No	165557

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	5
2	4022 - Consumables - Dettol - NA - nos	3401	3
3	4041 - Consumables - Mopping stick - NA - nos	9603	3
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	1
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	8
6	4001 - Consumables - Air Freshner - NA - nos	3307	3
7	4065 - Consumables - Vim bar - NA - nos	3405	3
8	4008 - Consumables - Cleaning Cloth - other - nos	6307	5
9	4003 - Consumables - Bombay Broom - Big - nos	9603	5
10	4009 - Consumables - Coconut Broom - other - nos	9603	5
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

84104

 04-01-2022 14:59:27

5:44:06

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84104	165557
	Doc Date	31-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos *Odonil*	5.00	45.00	0.00	18.00	265.50
2	4022 - Consumables - Dettol - NA - nos	3.00	86.00	0.00	18.00	304.44
3	4041 - Consumables - Mopping stick - NA - nos	3.00	128.00	0.00	18.00	453.12
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	1.00	76.00	0.00	18.00	89.68
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	86.00	0.00	18.00	811.84
6	4001 - Consumables - Air Freshner - NA - nos *Room freshners*	3.00	86.00	0.00	18.00	304.44
7	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
8	4008 - Consumables - Cleaning Cloth - other - nos	5.00	16.80	0.00	5.00	88.20
9	4003 - Consumables - Bombay Broom - Big - nos	5.00	68.00	0.00	0.00	340.00
10	4009 - Consumables - Coconut Broom - other - nos	5.00	15.75	0.00	0.00	78.75
					Total Order Value . . .	**2,895.27**

Rupees : Two Thousand Eight Hundred Ninty Five and Paise Twenty Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location AVR Gulmohar Homes
Sy no-786, Miryalguda, Nalgonda Dist.
Phone. 9550139944

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 04-01-2022 14:59:27 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Miryalguda LLP	Date:	30-12-2021
Site & Phase:	AVR Gulmohar Homes	Time:	16.00
Supplier:		Req. No.	165557
		ID No.	72535

No	Description	Size	Quantity	Units	Inward No	Date
1	Air freshner	std	05	NOs		
2	Detol hand wash	1lit	3	NOs		
3	Mop stick	std	3	NOs		
4	colin	1lir	0	NOs		
5	horpic	1lit	1	NOs		
6	lysol	1lit	12	NOs		
7	Room spray	std	03	NOs		
8	Bombay brooms 84104	std	0	NOs		
10	Door mat (cloth)	std	0	NOs		
11	Vim bar	std	05	NOs		
12	Bottle cleaning brush	std	02	NOs		
13	Water bottles	std	0	NOs		
14	Wiper	Std	0	Nos		
15	Odonil	Std	5	Nos		
16	Dettole liquid	500ML	10	Nos		
17	White table and floor cleaning cloth	Std	05	Nos		
18	Room freshener	Std	02	Nos		
19	Soft Broom sticks (For sweeping purpose)	Std	5	Nos		
20	Yellow soft cleaning cloth	Std	-	No s		
21	Vim liquid	Std	0	Nos		
22	Coconut brooms	std	05	No s		

Remarks: Above material is required for office use purpose.

Prepared By	Zakir	Approved by	
Sign. & Date	30.12.2021	Sign. & Date	

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
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SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	DC Date.	10-01-2022
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10	4009 - Consumables - Coconut Broom - other - nos	9603	5
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INWARD
Inward No: 5114 Dt: 11/1/22
MRN No: 02169 Dt: 12/01/2022
Received By: Sign
security
Modi Realty (Miryalguda) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 27035
Date: 20/01
Sign: